



# CITY OF SEDALIA, MISSOURI

## Job Description

<b>Job Title:</b>	<b>FIRE DRIVER / ENGINEER</b>		
Department:	Fire		
Supervisor:	Fire Supervision Structure		
Date:	February 2012	Position No.	FD/7
FLSA Status:	Non-Exempt	Random Substance Testing:	Y

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### Job Summary:

This position is responsible for driving a fire truck to fire and incident scenes, positioning the apparatus, establishing water flow, and performing fire suppression activities.

### Job Scope:

The purpose of this position is to drive a fire truck to fire and incident scenes. Successful performance helps ensure the protection of life and property.

### Essential Duties and Responsibilities:

1. Drives a fire truck to emergency scenes, positions apparatus, and operates pumps and gauges to establish and regulate water flow.
2. Responds to fire emergencies and medical calls; performs fire suppression duties; searches burning buildings for survivors; search and rescue; extinguishes fires by the use of hoses, manual tools, ladders, axes, and chain saws; performs overhaul after the fire has been put out; performs salvage duties during fire suppression to preserve property.
3. Assists with extrication and rescue operations as directed.
4. Responds to hazardous materials incidents; assists with containing and controlling spills.
5. Cleans, inspects, and maintains all emergency response equipment; services truck following incidents to ensure it is in proper working order.
6. Provides tools and equipment to Firefighters at incident scenes; replaces air bottles as needed.
7. Tests and maintains hoses, pumps, gauges, and ventilation equipment.
8. Cleans and maintains station and equipment.
9. Prepares various reports.

10. Maintains and expands job knowledge, skills, and abilities; engages in continuing education programs.
11. Maintains a state of readiness to respond to emergency situations.
12. Maintains assigned turn-out gear and personal equipment.
13. Assists Inspectors with inspections of buildings and Investigators with determining cause and origin of fires and related incidents.
14. Services and refills fire extinguishers.
15. Assists with in-house training programs.
16. Participates in community outreach programs to advocate fire prevention and life safety; represents the department at various events.
17. Assists with providing fire prevention education and programs to the community.
18. Performs other related duties as assigned.

**The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.**

**Minimum Qualifications:**

1. High School diploma or GED
2. One year of experience as a Firefighter/EMT while not on probation
3. EMT and CPR Certification required
4. Must have successfully completed Firefighter I and Firefighter II training through an accredited Fire Academy or college
5. Missouri drivers license
6. Must agree to be subject to random drug screen throughout employment.

**Necessary Knowledge, Skills, and Abilities:**

1. Knowledge of fire suppression techniques, fire behavior, building construction, emergency vehicle operations, water supply, hazardous materials, and rescue techniques.
2. Knowledge of streets, addresses, and hydrant locations within the city.
3. Knowledge of emergency response vehicles and related ancillary equipment.
4. Knowledge of hydraulics and water flow calculations.
5. Knowledge of vehicular and equipment maintenance and repair techniques.

6. Knowledge of pump operations, water flow, and water supply for ladder truck and engines.
7. Knowledge of fire cause investigations.
8. Skill in operating apparatus, establishing water flow, and regulating equipment.
9. Skill in driving in emergency and non-emergency situations.
10. Skill in operating a computer and various software programs.
11. Skill in oral and written communication.

**Guidelines:**

1. City codes and ordinances.
2. NFPA standards, department standard operating procedures, state and federal laws and regulations, and National Building and Electrical codes.
3. Guidelines require judgment, selection, and interpretation in application.

**Complexity:**

The work consists of related technical duties connected to performing firefighting duties. The need to perform tasks in life-threatening situations inclement weather conditions contribute to the complexity of the work.

**Principal Working Relationships:**

1. Co-workers, law enforcement officials, medical personnel,
2. Other city employees and the general public.

**Purpose of Contacts:**

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

**Supervisory and Management Responsibility:**

This position has functional supervision over Firefighters at fire and incident scenes.

**Physical Demands:**

**The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

Must be physically able to operate a variety of machines, tools, and equipment which may include a motor vehicle, computer, generator, fire pump, fire hydrant, axe, shovel, hydraulic tools, power tools, hand tools, and possibly medical equipment, etc. Must be able to use body

members to work, move or carry objects or materials. Must be able to exert in excess of one hundred pounds of force occasionally, and/or in excess of fifty pounds of force frequently. Physical demand requirements are at levels of those for very heavy work.

**Work Environment:**

The work is typically performed in an office and outdoors. The employee may be exposed to noise, dust, dirt, machinery with moving parts, and cold or inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, and other firefighting gear.