



# CITY OF SEDALIA, MISSOURI

Job Description

<b>Job Title:</b>	<b>FIREFIGHTER</b>		
Department:	Fire		
Supervisor:	Fire Supervision Structure		
Date:	February 2012	Position No.	FD/8
FLSA Status:	Non-Exempt	Random Substance Testing:	Y

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## Job Summary:

This position is responsible for performing firefighting duties. An incumbent in this position may be designated Senior Firefighter.

## Job Scope:

The purpose of this position is to perform firefighting duties. Successful performance helps ensure the protection of life and property.

## Essential Duties and Responsibilities:

1. Responds to fire emergencies, EMS and medical calls; performs fire suppression duties; searches burning buildings for survivors; search and rescue operations; extricates victims; extinguishes fires by the use of hoses, manual tools, ladders, axes, and chain saws; performs overhaul after the fire has been put out; performs salvage duties during fire suppression to preserve property.
2. Cleans, inspects, and maintains all emergency response equipment; documents needed repairs.
3. Cleans and maintains station and grounds. Check hydrants.
4. Provides HAZMAT support.
5. Issues burn permits.
6. Processes, tests and disposes of material obtained from regional "meth labs"
7. Familiarity with insurance/liability issues and risk management practices desired.
8. Maintains a state of readiness to respond to emergency situations.
9. Participates in community outreach programs to advocate fire prevention and life safety.
10. Performs other related duties as assigned.

**The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.**

**Minimum Qualifications:**

1. High School diploma or GED
2. No experience as a Firefighter required
3. Must be 21 at time of employment
4. Required EMT Basic, Firefighter 1 and Firefighter 2 certifications from an accredited Fire Academy or College program
5. Missouri drivers license
6. Must successfully complete a physical agility test, drug screen and agree to be subject to random drug screen throughout employment.

**Necessary Knowledge, Skills, and Abilities:**

1. Knowledge of fire suppression techniques, building construction, emergency vehicle operations, water supply, hazardous materials, emergency medicine, and rescue techniques.
2. Knowledge of vehicular and equipment maintenance and repair techniques.
3. Knowledge of pump operations, water flow, and water supply for ladder truck and engines.
4. Knowledge of the geography and boundaries of the city.
5. Skill in using fire suppression and extrication and rescue equipment and tools.
6. Skill in oral and written communication.

**Guidelines:**

1. NFPA standards, department standard operating procedures, state and federal laws and regulations, and National Building and Electrical codes
2. Guidelines require judgment, selection, and interpretation in application. This position is also responsible for developing departmental guidelines.

**Complexity:**

The work consists of related firefighting duties. The variety of fires and emergency situations encountered contributes to the complexity of the work.

**Principal Working Relationships:**

1. Co-workers, law enforcement officials, medical personnel;
2. The general public.

**Purpose of Contacts:**

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

**Supervisory and Management Responsibility:**

None.

**Physical Demands:**

**The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

Must be physically able to operate a variety of machines, tools, and equipment which may include a motor vehicle, computer, generator, fire pump, fire hydrant, axe, shovel, hydraulic tools, power tools, hand tools, and possibly medical equipment, etc. Must be able to use body members to work, move or carry objects or materials. Must be able to exert in excess of one hundred pounds of force occasionally, and/or in excess of fifty pounds of force frequently. Physical demand requirements are at levels of those for very heavy work.

**Work Environment:**

The work is typically performed in an office and outdoors. The employee may be exposed to noise, dust, dirt, machinery with moving parts, and cold or inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, and other firefighting gear.