



CITY OF SEDALIA, MISSOURI

Job Description

Job Title:	SENIOR EQUIPMENT OPERATOR		
Department:	Public Works		
Supervisor:	Public Works Supervision Structure		
Date:	February 2012	Position No.	PW/13
FLSA Status:	Non-Exempt	Random Substance Testing:	Y

Job Summary:

This position is responsible for operating heavy equipment to facilitate public works processes.

Job Scope:

The purpose of this position is to operate heavy equipment. Successful performance helps ensure efficient department operations.

Essential Duties and Responsibilities:

1. May be required to drive Sanitation truck on designated routes.
2. Train new employees on procedures and driving test and prepare them to get CDL.
3. Provide safety guidance for new employees.
4. Attend safety meetings.
5. May be required to work the limb and leaf drop off site.
6. Interact with the public.
7. May operate a street sweeper.
8. May operate various pieces of mowing equipment, chainsaws and other small power tools.
9. Operates snow and ice control equipment.
10. Operates a front-end loader, backhoe, dump truck, bulldozer, and bobcat.
11. Operates a jackhammer; installs manholes.
12. Performs locates for buried municipal utilities.
13. May weld and fabricate parts.

14. Assists with street and storm sewer repairs.
15. May be required to clean and inspect sewer lines to determine corrective action.
16. Operates a vacuum to clean catch basins.
17. Maintains log of activities performed.
18. Fuel, washes, clean, and maintains trucks and equipment.
20. May operate sludge spreader and truck as well as respond to snow and ice emergencies.
21. Performs other related duties as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.

Minimum Qualifications:

1. High School diploma or GED
2. 2 years related experience
3. May require appropriate state-certified license for wastewater treatment or distribution
4. Missouri Class "B" CDL license with air brake endorsement.
5. Must successfully complete a pre-employment drug screen and agree to be subject to random drug screen throughout employment.

Necessary Knowledge, Skills, and Abilities:

1. Knowledge of department functions, policies, and procedures.
2. Knowledge of safety rules and precautions in equipment operations.
3. Knowledge of traffic laws and regulations.
4. Skill in responding to call backs.
5. Skill in carrying out oral and written instructions.
6. Skill in working in adverse weather conditions.
7. Skill in working independently or as a crew member.
8. Skill in welding and fabricating parts.
9. Skill in performing routine and preventive maintenance on equipment.
10. Skill in operating heavy equipment.
11. Skill in using hand and power tools.
12. Skill in oral and written communication.

Guidelines:

1. City and department policies and procedures
2. Building codes, safety regulations, traffic laws, and supervisory instructions.
3. Guidelines require judgment, selection, and interpretation in application.

Complexity:

The work consists of related duties in operating heavy equipment. Operating equipment in high traffic areas and confined spaces contribute to the complexity of the work

Principal Working Relationships:

1. Co-workers and general public.

Purpose of Contacts:

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

Supervisory and Management Responsibility:

This position has functional supervision over subordinate personnel in the field.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is typically performed while intermittently sitting, standing, walking, bending, crouching or stooping. The employee lifts light and heavy objects, climbs in and out of equipment and uses tools or equipment requiring a high degree of dexterity. The employee may be required to distinguish between shades of color.

Work Environment:

The work is typically performed outdoors. The employee may be exposed to noise, dust, dirt, machinery with moving parts, and cold or inclement weather. The work may require the use of protective devices such as hard hats, gloves, safety glasses and work boots.

The work is typically performed while sitting at a desk or table with intermittent standing or stooping. The employee occasionally lifts light and heavy objects, climbs ladders, and distinguishes between shades of color.

Work Environment:

The work is typically performed in an office and outdoors. The employee may be exposed to noise, dust, dirt, machinery with moving parts, and cold or inclement weather. The work requires the use of protective devices such as masks, goggles, or gloves.