

## NOTICE TO BIDDERS

The City of Sedalia will receive proposals for the purchase of (2) new police vehicles for the Sedalia Police Department. Bids must be manufacturer specific (Ford).

Proposal forms provided by the City of Sedalia shall be used.

All such proposals as provided for herein shall be sealed and filed with the City Clerk at or prior to May 11th, 2016 at 2:00 p.m., at which time the proposals will be opened.

Delivery of vehicle(s) and complete billing for payment **must** to be completed prior to July 26th, 2016.

Any proposal received after the above stated date and time will be discarded.

The City of Sedalia retains the right to reject any and all proposals submitted, and to waive any informality contained in any proposal. The City of Sedalia reserves the right to accept the proposal deemed most advantageous to the City.

Additional details concerning the requirements for submitting a proposal may be obtained from the office of the City Clerk at the Municipal Building, 200 S. Osage Ave, Sedalia, MO 65301-4334.

If you have any questions, please contact Commander Larry Ward at (660) 826-8100 Ext. 115.

Run 1x  
4-20-16

**PROPOSAL PACKAGE**

**(2) TWO POLICE VEHICLES**

**2- 2016 Ford Interceptor Utility 3.7 V6 AWD SUV – Police Vehicles**

- 1) NOTICE TO BIDDERS
- 2) INFORMATION TO BIDDERS
- 3) SPECIFICATIONS
- 4) BID FORM REQUEST

## **PART I: NOTICE TO BIDDERS**

The City of Sedalia will receive proposals for the purchase of (2) new police vehicles for the Sedalia Police Department. Specifications are available in Part III.

Bids must be manufacturer specific (Ford).

Proposal forms provided by the City of Sedalia shall be used.

All such proposals as provided for herein shall be sealed and filed with the City Clerk at or prior to May 11th, 2016 at 2:00 p.m., at which time the proposals will be opened.

Delivery of vehicle(s) and complete billing for payment **must** to be completed prior to July 26th, 2016.

Any proposal received after the above stated date and time will be discarded.

The City of Sedalia retains the right to reject any and all proposals submitted, and to waive any informality contained in any proposal. The City of Sedalia reserves the right to accept the proposal deemed most advantageous to the City.

Additional details concerning the requirements for submitting a proposal may be obtained from the office of the City Clerk at the Municipal Building, 200 S. Osage Ave, Sedalia, MO 65301-4334.

## **PART II: INFORMATION TO BIDDERS**

Sealed proposals for the purchase of (2) new police vehicles specified in the attached specification will be received until 2:00 p.m., on Wednesday, May 11th, 2016 at the office of the City Clerk, Sedalia, Missouri.

Bids must be manufacturer specific (Ford).

Dealer must be authorized to sale, service and warranty the bid model (Ford).

No proposals will be accepted after the above stated time and date. A complete tabulation of the proposals received will be presented for consideration to the City Council at their meeting.

Any qualified agent or company desiring to submit a proposal for the police vehicles may do so, but must submit such proposal on the form furnished by the City of Sedalia, Missouri. Alternate proposals may be proposed by any company provided however, that no alternate proposal will be considered unless the company has first proposed a complete proposal as requested by the City for this purpose.

The successful company shall be required to comply with all the licensing provisions of the City of Sedalia. In addition, the successful bidder must have or obtain a current occupational license from the City of Sedalia. The proposal furnished the City must be submitted on the bid form enclosed with this packet. It is understood that no alternate proposal will be considered unless the bid form provided by the City of Sedalia has been fully completed.

Each bid form should be submitted with detailed information attached to the bid form. This detail breakdown should include all costs associated with the proposal. Also, any other information such as picture brochures, and other information describing the respective police vehicles proposed should be included.

The City of Sedalia retains the right to reject any and all proposals submitted, and to waive any

informality contained in any proposal.

The City of Sedalia reserves the right to accept the proposal deemed most advantageous to the City.

This procedure is in accordance with the provisions of Ordinance No. 6626 of the City of Sedalia, Missouri. Additional information or questions concerning this request may be directed to the office of City Clerk (660/827-3000).

### **PART III: SPECIFICATIONS FOR POLICE VEHICLES**

A complete copy of this checklist must be returned with accompanying bid form to constitute a responsive bid

This specification covers only Full Size Automobiles which are suitable for City police work, containing and/or equipped with factory recommended police packages, including but not limited to the items listed below. These automobiles shall be new and of 2016 year, model and style. Cars which are designed as police models are acceptable, but must have the exterior and interior trim equal to standard production cars.

**General Bid Specification**

Model Selected: 2 units - 2016 Ford Interceptor Utility AWD SUV

Does bid meet specifications  
**TO BE COMPLETED BY  
BIDDER**

YES NO

- |   |       |       |
|---|-------|-------|
| 1 Four Door Utility SUV AWD (All Wheel Drive)   | _____ | _____ |
| 2 Engine: 3.7 liter normally aspirated gasoline engine with heavy duty cooling system           | _____ | _____ |
| 3 Air Conditioning: Factory installed air conditioner and fresh air heater and defroster.       | _____ | _____ |
| 4 Transmission: Best grade heavy duty automatic transmission recommended for Police Operations. | _____ | _____ |
| 5 Steering: Power Steering with tilt wheel  | _____ | _____ |
| 6 Heavy duty fade resistant four wheel anti-lock disc brakes                                    | _____ | _____ |
| 7 Suspension System: Heavy duty four wheel independent  | _____ | _____ |
| 8 Alternator: Heavy duty alternator required with minimum of 220 amps                           | _____ | _____ |
| 9 Battery: Heavy duty 750 c.c.a. minimum battery  | _____ | _____ |
| 10 Glass: Factory tint - all windows  | _____ | _____ |
| 11 Remote Keyless Entry- Minimum of 2 fobs.   | _____ | _____ |
| 12 Automatic Hatch Opener: Car must be equipped with an electric                                | _____ | _____ |

device to unlock the hatch lid.

13 Front Seat: Heavy duty front bucket seats, reinforced for increase support and durability with a cloth or vinyl covering. Driver's seat shall be electric with controls allowing for up, down, forward and reverse movements.

\_\_\_\_\_

**General Bid Specifications: Police Vehicles**

Does bid meet specifications  
**TO BE COMPLETED BY  
BIDDER**

YES NO

14 Gauges: Equipped with gauges showing temperature, oil pressure, and amperes. (Individual lights are not sufficient).

\_\_\_\_\_

15 Power Accessories: Door locks, driver's seat and windows, Cruise Control.

\_\_\_\_\_

16 Wipers: Two speed minimum, intermittent windshield wipers

\_\_\_\_\_

17 Radio: Am/Fm required

\_\_\_\_\_

18 Speakers: Standard factory

\_\_\_\_\_

19 Floor Covering: heavy duty vinyl type, both front and rear. (no carpet in front or back passenger compartments)

\_\_\_\_\_

20 Rear View Mirrors: Interior to have day or night tab, (selector type non-glare), and outside mirrors to be of remote control or electric and heated

\_\_\_\_\_

21 Horns: factory equipped

\_\_\_\_\_

22 Cigarette Lighter or auxiliary power supply

\_\_\_\_\_

23 Speedometer: Calibrated and properly geared for accuracy

\_\_\_\_\_

24 Anti-Freeze: Permanent anti-freeze to be furnished by dealer in the radiators of the vehicles capable of withstanding -20 degree temperatures.

\_\_\_\_\_

25 Tires: (Five Tires) "W" speed rated Hi-Performance Police Type

\_\_\_\_\_

26 Wheels: (Five Wheels) 18x8 Heavy duty wheels recommended for police service, equipped with full wheel covers. \_\_\_\_\_

27 Mirrors: Heated mirrors for both drivers and passenger's side \_\_\_\_\_

**General Bid Specifications: Police Vehicles**

Does bid meet specifications  
**TO BE COMPLETED BY  
BIDDER**

YES NO

28 Body Structure: Heavy duty unitized body structure \_\_\_\_\_

29 Exterior Color: **White** with standard interior trim in Charcoal, if available. \_\_\_\_\_

30 Spotlight: Cars with factory installed spotlight on the left front \_\_\_\_\_

31 Keyless Entry System to be controlled remotely by the vehicle operator factory installed \_\_\_\_\_

32 Police Wire Harness connector kits 47C front and 21P rear \_\_\_\_\_

33 Air Bags: Driver, Passenger, and Side required \_\_\_\_\_

34 Electric Rear Window Defroster \_\_\_\_\_

A. Other Information:

It shall be the responsibility of the dealer and the car manufacturer supplying the vehicles purchased to maintain an adequate stock of all regular and special parts in the area of purchase. A special system shall be set up for expediting "hard to get" items. Shop manuals and the technical service bulletins shall also be available at the dealership for inspection by the City of Sedalia.

It shall also be the dealer's responsibility to provide to the City of Sedalia with any extended warranties that are available on the police vehicles that may be considered in the selection of the best bid.

The successful bidder shall be required to furnish part numbers for the oil filter, spark plugs and air filter elements on the new cars within 20 days after the award of the bid is made.

It is requested that the bid be done on (2) police vehicles as specified in the

specifications listed. The successful vendor will guarantee the price per unit to the City of Sedalia for a period of not less than 90 days in case additional orders are made. Any deviation from specifications shall be marked and an explanation of that deviation made.

These vehicles will be utilized in the normal marked fleet operations of the Sedalia Police Department.

**BID FORM**  
**(2) 2016 Ford Interceptor Utility AWD SUV**  
**DUE DATE May 11th, 2016 AT 2:00 P.M.**

This bid covers a package consisting of police vehicle(s) for the Sedalia Police Department as specified:

TOTAL PROPOSED COST OF BID ..... \_\_\_\_\_

COST FOR EACH VEHICLE AS A SINGLE UNIT ..... \_\_\_\_\_

COST FOR DELIVERY TO THE CITY OF SEDALIA ..... \_\_\_\_\_

GRADE (MAKE & MODEL) OF PROPOSED VEHICLES ..... \_\_\_\_\_

PROPOSED DELIVERY OF THE VEHICLES ..... \_\_\_\_\_

**MANUFACTURER WARRANTY ON VEHICLES**

Engine, Transmission and Drive Train ..... \_\_\_\_\_

Electrical Systems and Components ..... \_\_\_\_\_

Other Parts of the Vehicle ..... \_\_\_\_\_

IS EXTENDED WARRANTY AVAILABLE, IF YES, DESCRIBE BELOW THE WARRANTY AVAILABLE, COST AND LIMITATIONS:

\_\_\_\_\_  
\_\_\_\_\_

DOES YOUR BID MEET ALL THE SPECIFICATIONS LISTED EXCEPT THOSE YOU HAVE NOTED IN THE ATTACHED BID CHECKLIST?  YES  NO

ARE THERE ADDITIONAL CHARGES NOT LISTED IN YOUR BID? (IF THE ANSWER IS YES, PLEASE SPECIFY BELOW). \_\_\_\_\_

LIST ANY ATTACHED INFORMATION SUCH AS: PICTURES/BROCHURES OF THE

PROPOSED SYSTEM, TYPES OF SPECIAL FEATURES NOT CONSIDERED, AND OTHER INFORMATION ON THIS PROPOSAL. \_\_\_\_\_

Bidding Company: \_\_\_\_\_

Bidding Agent: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

ON THE FRONT OF YOUR BID ENVELOPE MARK: Sedalia Police - Vehicle Bid

Mail To: Arlene Silvey, City Clerk  
200 S. Osage Avenue  
Sedalia, MO 65301-4334