

Request for Qualifications

The City of Sedalia, Missouri, is hereby soliciting statements of qualifications and experience from airport consultants for projects at the Sedalia Regional Airport (DMO).

The required services include, but are not limited to, airport design, construction, and A/E services for all phases and necessary incidental services for projects expected to be funded under the FAA Airport Improvement Program within five years. A qualification based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/5100-14 will be utilized.

Consultants shall not include fee or cost information when responding to this solicitation.

Airport consultants should submit their statement of qualifications and experience along with references to the City of Sedalia, Attn: City Clerk, 200 S. Osage, Sedalia, Mo, by 2:00p.m. on October 26, 2015. The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding.

Questions should be directed to John Evans, Airport Director, at (660) 826-4128 or by email to jevans@cityofsedalia.com.

NOTICE TO AIRPORT CONSULTANTS

The City of Sedalia, Missouri, is hereby soliciting statements of qualifications and experience from airport consultants for projects at the Sedalia Regional Airport (DMO). These projects may include:

1. Reconstruct Apron Connecting Taxiway (Est. Cost = \$300,000)
2. Reconstruct Partial Parallel Taxiway from Apron to Runway 36 End (Est. Cost = \$3,000,000)
3. Reconstruct Aircraft Parking Apron (Est. Cost = \$1,800,000)
4. Construct Taxilane, T-Hangar, and Hangar Access Road (Est. Cost = \$900,000)
5. Rehabilitate T-Hangar Taxilanes (Est. Cost = \$100,000)
6. Rehabilitate/Widen Runway 5-23 (Est. Cost = \$750,000)
7. Construct New Airport Entrance Road (Est. Cost = \$750,000)
8. Acquire Land and Remove Structures for Runway 5 RPZ
9. Assist with required environmental actions and documentation.
10. Prepare annual MoDOT ACIP data sheet cost reports and updates.

The required services include, but are not limited to, airport design, construction, and A/E services for all phases, and necessary incidental services for projects expected to be funded under the FAA Airport Improvement Program within five years. A qualification based selection process conforming to Federal Aviation Administration (FAA) Advisory Circular 150/5100-14 will be utilized. Selection criteria will include, but not limited to:

- Qualifications
- Comparable recent experience
- Knowledge of FAA/MoDOT regulations, policies and procedures
- An implemented Affirmative Action Program
- Capacity to perform work in the allotted time
- Capability to complete projects within budgets
- Capability to furnish qualified inspectors for construction inspection
- Familiarity with, and proximity to the project

Statement of qualifications should be limited to **ten (10) double-sided pages** in 12-point font on 8-1/2" x 11" paper. Covers, one-page introductory letter, Table of Contents, and divider tabs are not counted, provided no additional information is on those pages. Resumes of key personnel may be added as an appendix and will not count toward the page limitation.

The final selection by the committee reviewing the proposals will generally be made following the completion of review of proposals. The selection committee does, however, reserve the right to conduct interviews for the top rated firms if the committee deems it necessary. If interviews are conducted, selection will be made following interviews.

Fees will be negotiated for projects as grants are obtained. **Consultants shall not include fee or cost information when responding to this solicitation.** Prospective consultants are advised that applied overhead rates must be in accordance with the cost principles established within Federal Regulation 48 CFR Part 31, Contract Cost Principles and Procedures.

This contract is subject to, but not limited to the following federal provisions:

- Title VI of the Civil Rights Act of 1964
- Section 520 of the Airport and Airway Improvement Act of 1982
- DOT Regulation 49 CFR Part 18.36(i) – Access to Records
- DOT Regulation 49 CFR Part 20 – Lobbying and Influencing Federal Employees
- DOT Regulation 49 CFR Part 26 – Disadvantage Business Enterprises Participation
- DOT Regulation 49 CFR Part 30 – Foreign Trade Restriction Clause
- DOT Regulation 2 CFR Part 180 and 1200 – Government Debarment and Suspension
- DOT Regulation 2 CFR 200 Appendix II
 - Access to Records and Reports
 - Breach of Contract Terms

- o Rights to Inventions
- o Termination of Contract

Airport consultants should submit (insert number) copies of their statement of qualifications and experience along with references to the following address, no later than (specify time and date). The consultant should also provide an affidavit of compliance with the federal work authorization program and a copy of the firm's E-Verify Memorandum of Understanding (15 CSR 60-15.020).

SUBMIT DOCUMENTS TO:
John Evans, Airport Manager
Sedalia Regional Airport
1900 E. Boonville Road
Sedalia, MO 65301