



**CITY OF SEDALIA
SPECIAL COUNCIL MEETING
CITY COUNCIL INFORMATIONAL TOUR
MAYOR'S CONFERENCE ROOM
MONDAY, JUNE 22, 2015**

Special Council Meeting – 6:00 P.M.

ROLL CALL

ROLL CALL OF STANDING COMMITTEES:

- A. PUBLIC SAFETY – Councilmember Russell Driskell
1. Award bid for Veterinary Services for the Sedalia Animal Shelter

NEW BUSINESS

A. ORDINANCES AND RESOLUTIONS

- Approving and accepting an agreement by and between the City of Sedalia, Missouri and The Spay & Neuter Clinic, LLC for veterinary services for the Sedalia Animal Shelter
- Approving and accepting an agreement by and between the City of Sedalia, Missouri and Thompson Hills Animal Clinic for veterinary services for the Sedalia Animal Shelter
- Adding Section 8-181 to the City Fee Schedule establishing feline and canine adoption fees at the Sedalia Animal Shelter
- Authorizing a nonexclusive public bus shelter easement to Sedalia Bus Shelter, LLC from the City of Sedalia, Missouri for property located on South Moniteau Avenue

ADJOURN

IF YOU HAVE SPECIAL NEEDS, WHICH REQUIRE ACCOMMODATION, PLEASE NOTIFY THE CITY CLERK'S OFFICE. ACCOMMODATIONS WILL BE MADE FOR YOUR NEEDS.

Council Informational Tour – Immediately following special meeting

The City Council will have an informational tour of the Sedalia Police Department, beginning the tour immediately following the special council meeting at the Municipal Building. No actions will be taken by the City Council during this tour.

Posted June 18, 2015

Sedalia Animal Shelter Pricing Proposal

The Sedalia Police Department has 2 bid proposals for veterinary care for the Sedalia Animal Shelter. After reviewing both proposals we feel the option most cost effective and aligned with the shelter mission is as follows.

We recommend dividing veterinary services between Dr. Albin (Low Cost Spay and Neuter Clinic) and Dr. McNeal. Services and prices associated will be divided as follows.

Dr. Albin

Cat Spay and Neuter	\$20.00
Dog Spay and Neuter	\$30.00
Rabies Vaccination	\$1.00
Emergency Office Visit	N/C
After Hours Emergency	\$30.00
Heartworm Test	\$5.00
FIV/FelV Test	\$5.00

Dr. McNeal

Weekly Shelter Consultation \$100.00 This includes examine all new intakes, revisit prior week's animals that may have been receiving treatment or we had concern about and discuss animals that have been at the shelter for a lengthy time. This also includes educating staff and emergency euthanasia visits outside the scheduled day.

Cat Euthanasia	\$10.00
Dog Euthanasia	\$12.50 0-40lbs
	\$15.00 41-80 lbs
	\$20.00 80lbs and over

Any medications are at veterinary costs plus 15%

Currently the Sedalia Animal Shelter charges \$60.00 per feline adoption and \$80.00 per canine adoption. Our goal is to adopt healthy animals that receive a higher level of care and adoptability. We are increasing our services to microchip and registry of each animal adopted. We propose to raise prices of each adoption \$5.00 to include these services resulting in a \$65.00 feline adoption and \$85.00 canine adoption. We will also offer an optional heartworm and FIV/FelV test for the cost of the exam.

On Call Veterinary Services – Animal Shelter
June 11, 2015 – 5:00 P.M.
Opened June 12, 2015 – 8:45 A.M.
City Clerk’s Office

The Spay & Neuter Clinic, LLC, 214 W Main, Sedalia, Mo 65301

Service	Est. Qty.	Unit Cost	Total Monthly Est.
Weekly Shelter Consult.	4	\$50.00	\$200.00
Emergency Office Visit	5	No Charge	No Charge
Rabies Test Prep.	1	Euthanasia + \$25.00	Euthanasia + \$25.00
Rabies Vaccination	40	\$1.00	\$40.00
After hrs. Emerg. Call-out	1	\$30.00	\$30.00
Spay Cat	7	\$20.00	\$140.00
Spay Dog	13	\$30.00	\$390.00
Neuter Cat	7	\$20.00	\$140.00
Neuter Dog	13	\$30.00	\$390.00
Heartworm Test	35	Shelter cost + \$5.00	
FIV/FelV test	20	Shelter cost + \$5.00 + if need anesthesia	
Euthanasia:	25		
-Cats	Any Size	\$5.00	
-Dogs	0-10#	\$5.00	51-60# \$24.00
	11-20#	\$9.00	61-70# \$27.00
	21-30#	\$13.00	71-80# \$30.00
	31-40#	\$17.00	81-90# \$33.00
	41-50#	\$21.00	91-100# \$36.00
Notes: Shelter will be able to purchase vaccines and tests at a reduced price; Clinic would prefer to just offer surgeries for the shelter if possible; Clinic hrs. Tues-Fri 9a-5p			

Thompson Hills Animal Clinic, 1201 Thompson Blvd., Sedalia, Mo 65301

Proposed Costs:

- **\$400/Week** – includes at least 1 site visit and all necessary services needed (i.e. exams, treatments, euthanasia, vaccinations, fecal exams, microchip implantation, training, education, etc.); 1 staff member to aid in the holding of animals, performing treatments, and whatever else is needed; performing emergency office visits, emergency after hours calls and rabies test preparations.
- Specific treatments, bloodwork, radiographs or other diagnostics will be performed at discounted rate and shelter manager informed of cost as well as pros/cons before being performed.
- Medications will be sold at **cost plus 15% basis**.
- **\$25/cat neuter** and **\$50/cat spays** as well as dog spays/neuters – includes injectable anesthesia for cats and gas anesthesia for dogs; animals will be electronically monitored.

***Both bidders met specs for Euthanasia services; treatment determination; rabies test specimens; emergency treatment; emergency call-out; rabies vaccination; spay/neuter; and advice/consultation.**

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ACCEPTING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND THE SPAY & NEUTER CLINIC, LLC FOR VETERINARY SERVICES FOR THE SEDALIA ANIMAL SHELTER.

WHEREAS, The City of Sedalia, Missouri, received a proposal from The Spay & Neuter Clinic, LLC; and

WHEREAS, under the proposal, the City of Sedalia, Missouri, shall give the following sums and amounts:

- **Cat Spay & Neuter - \$20.00**
- **Dog Spay & Neuter - \$30.00**
- **Rabies Vaccination - \$1.00**
- **Emergency Office Visit – No Charge**
- **After Hours Emergency - \$30.00**
- **Heartworm Test - \$5.00**
- **FIV/FelV Test - \$5.00**

to the Spay & Neuter Clinic, LLC for veterinary services for the Sedalia Animal Shelter as more fully described in the proposed agreement attached as Exhibit A and incorporated by reference as though the proposed agreement were set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri, and The Spay & Neuter Clinic, LLC in substantively the same form and content as the agreement has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the documents in substantively the same form and content as they have been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the documents after they have been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of June 2015.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of June 2015.

ATTEST:

Stephen J. Galliher, Mayor

Arlene Silvey, MPCC City Clerk

Invitation for Bid

The City of Sedalia is currently accepting bids from qualified persons or firms interested in providing the following:

On call veterinary services

in accordance with the attached specifications

Bids must be hand delivered to the City Clerk's office @ 200 S. Osage

by 4:00pm June 5, 2015

Any questions concerning this bid please contact

Andrea Martin

Sedalia Police Department

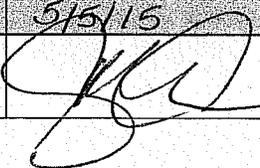
201 W. Second Street

Sedalia, MO 65301

660-827-7823 ext. 118

amartin@sedaliapolice.com

The city reserves the right to reject any and all submittals, combinations of items and to waive defects or minor informalities. The undersigned certifies that he/she has the authority to bind this company in an agreement to supply the service or commodity in accordance with all terms and conditions specified herein. Please type or print the information below. Respondent is REQUIRED to complete, sign and return this form with their submittal.

Company Name:	The Spay and Neuter Clinic, LLC
Address:	214 W Main Sedalia Mo 65318
Phone/Fax:	660/827-4844
Email:	spayneuterclinic@hotmail.com
Tax ID#:	
Authorized Person(Print):	Cheryl Albin
Title:	Owner / Veterinarian
Date:	5/5/15
Signature:	

Scope: The City of Sedalia is seeking a veterinarian to provide services for the Animal Control Division and the Sedalia Animal Shelter. The services required are for euthanasia, advice and consultation on various aspects of animal handling and care (first aid, disease control, etc.), disease testing, spay and neuter procedures, rabies vaccinations and preparation of rabies test specimens.

This bid will include any animal shelters operated by the City of Sedalia.

Animal Control Officers and occasionally Police Officers respond to calls seven days a week, with regular patrol hours from 6:00am to 6:00pm. Emergency calls are answered 24 hours per day, seven days per week.

Requirements of bidder: The successful bidder shall secure licenses by law and ordinances and pay all charges and fees, which shall include a current City of Sedalia business license. A copy of veterinarian license must be provided by successful bidder along with Certificate of Insurance. Proof of worker's compensation coverage must also be included.

The City reserves the right to renegotiate this contract every 2 years with 2 year extensions.

Invoices shall be sent on a monthly basis for each service completed that month.

The City reserves the right to award this contract in its entirety or to split the contract among bidders, whichever is in the best interest of the City. The City may accept any item or items of the bid unless qualified by specific limitation of the bidder.

Evaluation criteria will include but not be limited to: price, response time, and back-up clinic.

Specifications: Please check yes or no below.

Euthanasia services: The Sedalia Animal Shelter will require euthanasia services for an AVERAGE of 25 animals each month. The veterinarian will be asked to call on the shelter a minimum of 1 day per week, preferably a set day each week, to provide this service. The Sedalia Animal Shelter will handle disposal of animals.

Do you comply? Yes No

Treatment determination responsibility: Determination of whether to treat an animal or to euthanize it shall be the responsibility of the Shelter Manager and when unavailable the ACO on duty. Animal Control personnel may also determine that it is necessary to bring an animal to the veterinarian's clinic for treatment or euthanasia rather than wait for schedule visit.

Do you comply? Yes No

Preparation of rabies test specimens: The veterinarian will be required to prepare in-question animals for shipment when rabies tests are warranted. (Approx. 10 per year)

Do you comply? Yes No

Emergency Treatment: Animal Control or shelter personnel may need to bring animals into the clinic for emergency treatment, due to illness or injury. To prevent unnecessary suffering of the animal, it shall be required under this contract that the animal be seen in an appropriate and timely manner. (Approx. 5 per month)

Do you comply? Yes No

Emergency call-out: On occasion, Animal Control or shelter personnel will handle emergency situations involving injured, birthing, etc. animals at hours not normally associated with the veterinary clinic's regular hours. Under this contract, the veterinarian shall provide emergency treatment at all hours needed by the Animal Control staff or shelter personnel, on an emergency call-out basis. Veterinarian shall provide back up if not available.

Do you comply? Yes No

Rabies vaccination: The veterinarian will be required to provide rabies vaccinations. (Approx. 25 dogs/15 cats per month)

Do you comply? Yes No

Spay and neuter: The veterinarian will be required to provide spay and neuter services for all adopted dogs and cats at the Sedalia Animal Shelter. (Approx. 25 dogs/15 cats per month)

Do you comply? Yes No

Shelter advice and consultation: The veterinarian will be required to visit with the Shelter Manager minimum of 1 day each week to examine new intakes, discuss ongoing medical treatments of animals, possible euthanasia, disease control, etc. Would like to coordinate this day with the above noted euthanasia day.

Do you comply? Yes No

Pricing: Please complete the below section.

Service Description	Est. Qty.	Unit Price	Total Monthly Est.
Weekly shelter consultation	4	\$50 ⁰⁰	\$200 ⁰⁰
Emergency office Visit	5	No Charge	-
Rabies test preparation	1	Euthanasia + \$25 ⁰⁰	Euth + \$25 ⁰⁰
Rabies vaccination	40	\$100 \$100 Shelter provides everything	\$40 ⁰⁰
After hrs. emergency call-out	1	\$30	\$30
Spay cat	7	\$20	\$140
Spay dog	13	\$30	\$390
Neuter cat	7	\$20	\$140
Neuter dog	13	\$30	\$390
Heartworm test	35	Shelter cost + \$5 ⁰⁰	
FIV/FelV test	20	Shelter cost + \$5 ⁰⁰ + anesthesia if needed	
Euthanasia	25	See chart attached	

Grand total	
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State below any additional services and costs that may be incurred and explain charges (i.e. lab fees, parvo test, fecal exam, etc.)

The shelter will be able to purchase vaccines and tests at a reduced price from Zoetis Company. I would prefer to just offer surgeries for the shelter if at all possible as I have done for the last several years.
Thank you!

State clinic hours and days of operation: Tuesday - Friday 9-5

Does your clinic have a backup for the days your clinic is closed? Yes No I will be available for animal care
If yes, list the name, address and phone number of backup clinic: _____

If yes, will AC personnel be able to take injured animals to this clinic at same price listed above?
Yes No

Thank you once again for any and all considerations.

Euthanasia Costs

Cats	any size	- \$5 ⁰⁰
Dogs	0-10#	- \$5 ⁰⁰
	11-20#	\$9 ⁰⁰
	21-30#	\$13 ⁰⁰
	31-40#	\$17 ⁰⁰
	41-50#	\$21 ⁰⁰
	51-60#	\$24 ⁰⁰
	61-70#	\$27 ⁰⁰
	71-80#	\$30 ⁰⁰
	81-90#	\$33 ⁰⁰
91-100#	\$36 ⁰⁰	

CONTRACT AGREEMENT

STATE OF MISSOURI
COUNTY OF PETTIS

THIS AGREEMENT MADE AND ENTERED INTO THIS, the _____ day of _____, 2015 by and between the CITY OF SEDALIA, MISSOURI, Party of the first part, termed in this agreement and the Contract Documents as the "CITY", and THE SPAY AND NEUTER CLINIC, LLC, Party of the second part, termed in this agreement and the Contract Documents as the "VENDOR".

WITNESSETH:

THAT, WHEREAS, the City has heretofore caused to be prepared certain contract documents for furnishing materials, personnel and services therein fully described, and the VENDOR did, on the 5th day of June, 2015 file with the City its bid, offer and proposal to furnish said material, personnel and perform said services at the terms therein fully stated and set forth; said bid is attached hereto and incorporated herein by reference as Exhibit A, and,

WHEREAS, the said bid, offer and proposal to furnish said material, personnel and perform said services combined with this contract agreement are the total documents which accurately and fully described the terms and conditions upon which the VENDOR is willing to furnish the materials, personnel and perform the services called for by these contract documents and in the manner and time of furnishing and performing same,

IT IS, THEREFORE, AGREED:

1. That a copy of said contract documents filed as aforesaid be attached hereto and that the same do in all particulars become the agreement and contract between the parties hereto in all matters and things set forth therein and described; and further, that both parties hereby accept and agree to the terms and conditions of said contract documents.
2. The Contract Documents hereto annexed are made a part of this agreement and contract as fully and absolutely as if herein set out.
3. The term of this contract is for two years, commencing July 1, 2015.
4. This contract is executed in duplicate.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the day and year in this agreement first above written.

ATTEST:

CITY OF SEDALIA, MISSOURI
(Party of the first part)

Arlene Silvey, MPCC
City Clerk

BY: _____
Gary Edwards
City Administrator

SEAL

ATTEST: _____
Secretary

SIGNATURE OF VENDOR
(Party of the second part)

VENDOR: THE SPAY AND NEUTER CLINIC, LLC

BY: _____
Cheryl M. Albin, DMV

STATE OF MISSOURI)
) ss.
COUNTY OF PETTIS)

On this ____ day of _____, 2015, before me appeared Cheryl M. Albin, DVM to me personally known, who being by me duly sworn, did say that she is associated with The Spay and Neuter Clinic, LLC, a Missouri Limited Liability Company, and that said instrument was signed and sealed in behalf of said limited liability company, and said Cheryl M. Albin, DVM acknowledged said instrument to be the free act and deed of said limited liability company.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at my office in Sedalia, Missouri, the day and year last above written.

Notary Public within and for
said County and State.

My Commission Expires:

(SEAL

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ACCEPTING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND THOMPSON HILLS ANIMAL CLINIC FOR VETERINARY SERVICES FOR THE SEDALIA ANIMAL SHELTER.

WHEREAS, The City of Sedalia, Missouri, received a proposal from Thompson Hills Animal Clinic; and

WHEREAS, under the proposal, the City of Sedalia, Missouri, shall give the following sums and amounts:

- **Weekly Shelter Consultation - \$100.00**
- **Cat Euthanasia - \$10.00**
- **Dog Euthanasia - \$12.50: 4-40lbs; \$15.00: 41-80 lbs; \$20.00: 80 lbs and over**
- **Medications – Veterinary costs plus 15%**

to Thompson Hills Animal Clinic for veterinary services for the Sedalia Animal Shelter as more fully described in the proposed agreement attached as Exhibit A and incorporated by reference as though the proposed agreement were set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri, and Thompson Hills Animal Clinic in substantively the same form and content as the agreement has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the documents in substantively the same form and content as they have been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the documents after they have been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of June 2015.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of June 2015.

ATTEST:

Stephen J. Galliher, Mayor

Arlene Silvey, MPCC
City Clerk

Invitation for Bid

The City of Sedalia is currently accepting bids from qualified persons or firms interested in providing the following:

On call veterinary services

in accordance with the attached specifications

Bids must be hand delivered to the City Clerk's office @ 200 S. Osage

by 4:00pm June 5, 2015

Any questions concerning this bid please contact

Andrea Martin

Sedalia Police Department

201 W. Second Street

Sedalia, MO 65301

660-827-7823 ext. 118

amartin@sedaliapolice.com

The city reserves the right to reject any and all submittals, combinations of items and to waive defects or minor informalities. The undersigned certifies that he/she has the authority to bind this company in an agreement to supply the service or commodity in accordance with all terms and conditions specified herein. Please type or print the information below. Respondent is REQUIRED to complete, sign and return this form with their submittal.

Company Name:	Thompson Hills Animal Clinic
Address:	1201 Thompson Blvd Sedalia MO 65301
Phone/Fax:	660-827-5310 Fax 660-827-5303
Email:	cmeneal@thompsonhillsanimalclinic.com
Tax ID#:	
Authorized Person(Print):	Chad L. McNeal, DVM
Title:	Veterinarian / Practice Manager
Date:	6-11-15
Signature:	

Other emails: dspalding@thompsonhillsanimalclinic.com
Cpanburn@thompsonhillsanimalclinic.com

Scope: The City of Sedalia is seeking a veterinarian to provide services for the Animal Control Division and the Sedalia Animal Shelter. The services required are for euthanasia, advice and consultation on various aspects of animal handling and care (first aid, disease control, etc.), disease testing, spay and neuter procedures, rabies vaccinations and preparation of rabies test specimens.

This bid will include any animal shelters operated by the City of Sedalia.

Animal Control Officers and occasionally Police Officers respond to calls seven days a week, with regular patrol hours from 6:00am to 6:00pm. Emergency calls are answered 24 hours per day, seven days per week.

Requirements of bidder: The successful bidder shall secure licenses by law and ordinances and pay all charges and fees, which shall include a current City of Sedalia business license. A copy of veterinarian license must be provided by successful bidder along with Certificate of Insurance. Proof of worker's compensation coverage must also be included.

The City reserves the right to renegotiate this contract every 2 years with 2 year extensions.

Invoices shall be sent on a monthly basis for each service completed that month.

The City reserves the right to award this contract in its entirety or to split the contract among bidders, whichever is in the best interest of the City. The City may accept any item or items of the bid unless qualified by specific limitation of the bidder.

Evaluation criteria will include but not be limited to: price, response time, and back-up clinic.

Specifications: Please check yes or no below.

Euthanasia services: The Sedalia Animal Shelter will require euthanasia services for an AVERAGE of 25 animals each month. The veterinarian will be asked to call on the shelter a minimum of 1 day per week, preferably a set day each week, to provide this service. The Sedalia Animal Shelter will handle disposal of animals.

Do you comply? Yes No

Treatment determination responsibility: Determination of whether to treat an animal or to euthanize it shall be the responsibility of the Shelter Manager and when unavailable the ACO on duty. Animal Control personnel may also determine that it is necessary to bring an animal to the veterinarian's clinic for treatment or euthanasia rather than wait for schedule visit.

Do you comply? Yes No

Preparation of rabies test specimens: The veterinarian will be required to prepare in-question animals for shipment when rabies tests are warranted. (Approx. 10 per year)

Do you comply? Yes No

Emergency Treatment: Animal Control or shelter personnel may need to bring animals into the clinic for emergency treatment, due to illness or injury. To prevent unnecessary suffering of the animal, it shall be required under this contract that the animal be seen in an appropriate and timely manner. (Approx. 5 per month)

Do you comply? Yes No

Emergency call-out: On occasion, Animal Control or shelter personnel will handle emergency situations involving injured, birthing, etc. animals at hours not normally associated with the veterinary clinic's regular hours. Under this contract, the veterinarian shall provide emergency treatment at all hours needed by the Animal Control staff or shelter personnel, on an emergency call-out basis. Veterinarian shall provide back up if not available.

Do you comply? Yes No

Rabies vaccination: The veterinarian will be required to provide rabies vaccinations. (Approx. 25 dogs/15 cats per month)

Do you comply? Yes No

Spay and neuter: The veterinarian will be required to provide spay and neuter services for all adopted dogs and cats at the Sedalia Animal Shelter. (Approx. 25 dogs/15 cats per month)

Do you comply? Yes No

Shelter advice and consultation: The veterinarian will be required to visit with the Shelter Manager minimum of 1 day each week to examine new intakes, discuss ongoing medical treatments of animals, possible euthanasia, disease control, etc. Would like to coordinate this day with the above noted euthanasia day.

Do you comply? Yes No

Pricing: Please complete the below section.

Service Description	Est. Qty.	Unit Price	Total Monthly Est.
Weekly shelter consultation	4		
Emergency office Visit	5		
Rabies test preparation	1		
Rabies vaccination	40		
After hrs. emergency call-out	1		
Spay cat	7		
Spay dog	13		
Neuter cat	7		
Neuter dog	13		
Heartworm test	35		
FIV/FelV test	20		
Euthanasia	25		

Grand total	
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State below any additional services and costs that may be incurred and explain charges (i.e. lab fees, parvo test, fecal exam, etc.)

State clinic hours and days of operation: _____

Does your clinic have a backup for the days your clinic is closed? Yes No

If yes, list the name, address and phone number of backup clinic: _____

If yes, will AC personnel be able to take injured animals to this clinic at same price listed above?
Yes No

Thank you once again for any and all considerations.

Thompson Hills Animal Clinic Sedalia Animal Shelter Bid

We have evaluated the items for bid at length and from different perspectives and we would like to propose an offer. We propose \$400 dollars a week to include at least 1 site visit and perform all necessary services needed (exams, treatments, euthanasia, vaccinations, fecal exams, microchip implantation, training, education, etc.). We would ask that the Shelter purchase all heartworm tests, FELV/FIV tests, syringes, vaccines, euthanasia solution, etc. This price would also include bringing one of our staff members to aid in the holding of animals, performing treatments, and whatever else is needed. We feel that a staff member is needed due to their experience in handling and manipulating animals under various situations. This staff member will also speed up visits. A single cost further makes it easier for all involved since we will not have to keep track of specific numbers for invoicing. Also there should be no further concerns on whether to have an animal examined, since this cost is at a fixed rate.

This also includes performing emergency office visits, emergency after-hours calls, and rabies test preparations. Any specific treatments, bloodwork, radiographs, or other diagnostics will be performed at a discounted rate and shelter manager informed of cost as well as pros/cons before being performed. All medications will be sold at a cost plus 15% basis to cover stocking fees, restocking fees, bottling, and prescribing. In our hospital we have 4 doctors and someone is always on call to cover our clinic. In the event that the main shelter veterinarian (Dr. McNeal) is not available, one of the other doctors will fill his spot.

Also included we have an offer of \$25 for a cat neuter and \$50 for cat spays as well as dog spays and neuters. This quote includes injectable anesthesia for cats and gas anesthesia for dogs, which is the preferred standard of care. These animals will be electronically monitored. All instruments will have been sterilized for each individual surgery in an autoclave.

This offer is contingent on us being utilized for all of the services listed in order to keep the prices at the quoted costs. If it is necessary to split up services, we will have to revisit time and cost involvement. Our goal is the help the shelter run smoothly, be in the positive light in our community, and produce a high quality adoptable animal. If there are any questions, please contact us. We are willing to work with you and looking forward to helping the shelter run as well as it can.

CONTRACT AGREEMENT

STATE OF MISSOURI
COUNTY OF PETTIS

THIS AGREEMENT MADE AND ENTERED INTO THIS, the _____ day of _____, 2015 by and between the CITY OF SEDALIA, MISSOURI, Party of the first part, termed in this agreement and the Contract Documents as the "CITY", and THOMPSON HILLS ANIMAL CLINIC, Party of the second part, termed in this agreement and the Contract Documents as the "VENDOR".

WITNESSETH:

THAT, WHEREAS, the City has heretofore caused to be prepared certain contract documents for furnishing materials, personnel and services therein fully described, and the VENDOR did, on the 5th day of June, 2015 file with the City its bid, offer and proposal to furnish said material, personnel and perform said services at the terms therein fully stated and set forth; said bid is attached hereto and incorporated herein by reference as Exhibit A, and,

WHEREAS, the said bid, offer and proposal to furnish said material, personnel and perform said services combined with this contract agreement are the total documents which accurately and fully described the terms and conditions upon which the VENDOR is willing to furnish the materials, personnel and perform the services called for by these contract documents and in the manner and time of furnishing and performing same,

IT IS, THEREFORE, AGREED:

1. That a copy of said contract documents filed as aforesaid be attached hereto and that the same do in all particulars become the agreement and contract between the parties hereto in all matters and things set forth therein and described; and further, that both parties hereby accept and agree to the terms and conditions of said contract documents.
2. The Contract Documents hereto annexed are made a part of this agreement and contract as fully and absolutely as if herein set out.
3. The term of this contract is for two years, commencing July 1, 2015.
4. This contract is executed in duplicate.

IN WITNESS WHEREOF, the parties hereto have executed this contract on the day and year in this agreement first above written.

ATTEST:

CITY OF SEDALIA, MISSOURI
(Party of the first part)

Arlene Silvey, MPCC
City Clerk

BY: _____
Gary Edwards
City Administrator

SEAL

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE ADDING SECTION 8-181 TO THE CITY FEE SCHEDULE ESTABLISHING FELINE AND CANINE ADOPTION FEES AT THE SEDALIA ANIMAL SHELTER.

WHEREAS, the City of Sedalia, Missouri has the authority, under existing ordinances and state statutes, to establish certain fees; and

WHEREAS, the City of Sedalia, Missouri has determined that it is appropriate and necessary to determine a fee for the adoption of felines and canines at the Sedalia Animal Shelter; and

WHEREAS, Section 8-181 is added to the fee schedule regarding such fees.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. Section 8-181 of the City's fee schedule is added to read as follows:

Feline Adoption - \$65.00;

Canine Adoption - \$85.00.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of June, 2015.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of June, 2015.

Stephen J. Galliher, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING A NONEXCLUSIVE PUBLIC BUS SHELTER EASEMENT TO SEDALIA BUS SHELTER, LLC FROM THE CITY OF SEDALIA, MISSOURI FOR PROPERTY LOCATED ON SOUTH MONITEAU AVENUE.

WHEREAS, the City of Sedalia, Missouri has received a request from Sedalia Bus Shelter LLC, a Missouri Limited liability company, to use a portion of the City's right-of-way located on South Moniteau Avenue for a public bus shelter that will be constructed at said LLC's expense; and

WHEREAS, in consideration for such public bus shelter, the City of Sedalia is willing to provide a nonexclusive permanent bus shelter easement to Sedalia Bus Shelters LLC as more fully described in the easement attached to this ordinance and incorporated by reference therein for a five year period with additional five year extensions as agreed to by both parties prior to the expiration of each five year term.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri hereby authorizes the easement by and between the City of Sedalia, Missouri and Sedalia Bus Shelters LLC for a five year period with additional five year extensions as agreed to by both parties prior to the expiration of each five year term, as more fully described in the easement attached to this ordinance and incorporated by reference therein.

Section 2. The Mayor is authorized to sign the said easement and the City Clerk is hereby authorized and directed to file in her office said easement after said easement and ordinance have been recorded with the Pettis County Recorder of Deed's office.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 22nd day of June, 2015.

Presiding Officer of the Council

Approved by the Mayor of said City this 22nd day of June, 2015.

ATTEST:

Stephen J. Galliher, Mayor

Arlene Silvey, MPCC City Clerk



Dear Sedalia City Administrators,

As of 06/1/2015 Sedalia Bus Shelters LLC (herein referred to as "SBS") has entered into an agreement with The Community Transportation Partnership (herein referred to as "CTP"), in which SBS with exclusive rights, will be providing CTP with Bus Shelter structures for their riders.

As part of the Sedalia City Bus Awareness Project of 2015, SBS will be developing approximate 15 sites total in the next 5 years, in which SBS will be acquiring rights to install, build and maintain a permanent Bus Shelter structure for the CTP to use at their bus stops, for the enjoyment of their riders.

During this development we will placing at each site a solid concrete slab to which a metal structure (bus shelter) with roof and 3 sides, along with a bike rack, bench and light will be anchored to. Some of this structures we would like to place will be in private property, while others would be placed in city property.

At this time for the 2015 calendar year, we have targeted 3 sites that we would like to place the first 3 Bus Shelters. One of those sites we would like to have it placed at the intersection of Highway 50 and South Moniteau Avenue in Sedalia, MO. The SBS would like to request permission with an easement to place one of our proposed structures on the elevated concrete pad of approximate 12 foot deep by 30 foot long on the East side of Moniteau Ave. The concrete pad mentioned above is located roughly 50 foot North of the Southwest corner of the property commonly known as 318 West Broadway, which is currently doing business as a Break Time Convenience Store and Gas Station.

We would like for the City of Sedalia to grant us an easement to construct, maintain and operate one of our Bus Shelters for a term of 5 or 10 years, with option to renew for 4 more periods.

We truly hope to be able to work with the City of Sedalia in this project to help establish a reliable form of public transportation to our Sedalia community.

Thank you for your time and consideration,

Jorge Guevara

Sedalia Bus Shelters LLC
4201 Wisconsin Ave.
Sedalia, MO 65301
660-851-2184
660-596-1615

Title of Document: **NONEXCLUSIVE TEMPORARY EASEMENT FOR PUBLIC BUS SHELTER PURPOSES**

Execution Date of Document: _____

Grantor's Name & Mailing Address: **City of Sedalia, Missouri**, a Missouri Municipal corporation, c/o City Administrator, 200 South Osage Avenue, Sedalia, Missouri 65301.

Grantee's Name & Mailing Address: **Sedalia Bus Shelters LLC**, a Missouri limited liability company, 4201 Wisconsin Avenue, Sedalia, Missouri 65301.

Legal Description of Property:

DESCRIPTION OF PUBLIC BUS SHELTER EASEMENT:

a 12' by 30' elevated concrete pad located in the city's right of way on the east side of said South Moniteau Avenue found by commencing at the northeast corner of the intersection of the Northeast corner of West Broadway Boulevard and South Moniteau Avenue and proceeding approximately 50 feet north to said pad.

KNOW ALL MEN BY THESE PRESENTS, That **City of Sedalia, Missouri** of the County of Pettis, in the State of Missouri has this day GIVEN, DEVISED AND DONATED, and by these presents does GIVE, DEVISE AND DONATE unto the said, **Sedalia Bus Shelters LLC**, the following described easement situated in the County of Pettis and the State of Missouri, that is to say:

A nonexclusive easement for the installation of a public bus shelter as well as ingress and egress over, through and across the land described above.

TO HAVE AND TO HOLD said easements and rights unto the **Sedalia Bus Shelters LLC**, Grantor also affirms that it is lawfully seized and possessed of said lands, has a good and lawful right and power to give and convey them and that they are free and clear of all encumbrances, and that Grantor will forever warrant and defend the title to said easement and the quiet enjoyment thereof against the lawful claims and demands of all persons whomsoever.

CITY OF SEDALIA, MISSOURI

By: _____
Stephen J. Galliher, Mayor

ATTEST:

Arlene Silvey, MPCC
City Clerk
(SEAL)

STATE OF MISSOURI)
) ss.
COUNTY OF PETTIS)

On this ____ day of _____, 2015, before me appeared Stephen J. Galliher, to me personally known, who being by me duly sworn, did say that he is Mayor of the City of Sedalia, Missouri, a Missouri municipal corporation, and that the seal affixed to the foregoing instrument is the seal of said city and that said instrument was signed and sealed in behalf of said corporation by the authority of the City Council of the City of Sedalia, Missouri and said Stephen J. Galliher acknowledged said instrument to be the free act and deed of said City.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notaries seal at my office in Sedalia, Missouri, the day and year last above written.

Notary Public within and for
said County and State.

My Commission Expires:

(SEAL)