



PRE-COUNCIL MEETING

Mayor's Conference Room
Municipal Building
Monday, October 1, 2012
6:15 p.m.

MAYOR: MARY ELAINE HORN

MAYOR PRO-TEM: STEPHEN GALLIHER

Work Session – 6:15 p.m.

1. Presentation – Private I & I/Sewer Lines (Bill Beck, Presenter)
2. Presentation – Alliance Water Resources semi-annual update

Committee Meetings – Immediately following Work Session

PUBLIC SAFETY COMMITTEE Police and Fire	Rebecca LaStrada, Chair Bob Cross, Vice Chair
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PUBLIC WORKS COMMITTEE Public Works, Water Pollution Control, Community Development, Water, Parks, Airport, Cemeteries and Community Center	Wiley Walter, Chair Tolbert Rowe, Vice Chair
<ol style="list-style-type: none"> 1. Review bids for Wastewater Treatment Plant Improvements and Review Ordinance approving And accepting agreement for Wastewater Treatment Plant Improvements. 2. Reject bids on the implement and design of Office/Workshop at Crown Hill Cemetery (Formal Rejection at Pre-Council Only). 3. Review Ordinance amending job description for Park Maintenance Technician I & II and creating a new job description and classification for Part-time Secretary for the Park Department. 	

FINANCE/ADMINISTRATION COMMITTEE Administrative, Library and Hospital	Kenneth Norton, Chair Wanda Monsees, Vice Chair
<ol style="list-style-type: none"> 1. Review Ordinance creating job description and classification for Finance/Court Assistant and Deleting job description for Part-time Clerical Assistant in the Finance Department. 2. Review Resolution of the City Council of Sedalia, Missouri of intent to participate in natural hazard mitigation and to work toward becoming a safer community. 	

Crown Hill Cemetery

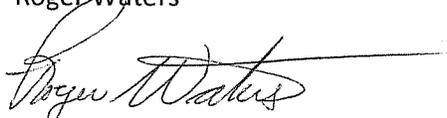
Mayor Horn and members of the City Council

October 1, 2012

I would like to make the recommendation that all the bids on the Design & Construction of the Office & Workshop of Crown Hill Cemetery be rejected.

The bids did not fall into the budgeted amount for this project.

Roger Waters

A handwritten signature in cursive script that reads "Roger Waters". The signature is written in black ink and is positioned above the printed name and title.

Director – Crown Hill Cemetery



CITY COUNCIL MEETING AGENDA

City Council Chambers
Municipal Building
Monday, October 1, 2012
7:00 p.m.

MEDITATION, PLEDGE OF ALLEGIANCE, ROLL CALL, SERVICE AWARDS, SPECIAL AWARDS

A. SERVICE AWARDS

1. Ronald Stark – Superintendent – Sanitation Department – 25 years of service
2. Thomas Broaddus – Maintenance Tech III – Park Department – 15 years of service
3. Jason Myers – Deputy City Clerk – City Clerk's Office – 15 years of service

B. SPECIAL AWARDS

1. Retirement – Richard Satterwhite – Fire Department – 28 years of service

I. MINUTES

1. Pre-Council Meeting September 24, 2012
2. Regular Council Meeting September 24, 2012

II. REPORT OF SPECIAL BOARDS, COMMISSIONS AND COMMITTEES

III. ROLL CALL OF STANDING COMMITTEES

A. PUBLIC SAFETY – Councilmember Rebecca LaStrada

B. PUBLIC WORKS – Councilmember Wiley Walter

1. Award bid for Wastewater Treatment Plant Improvements

C. FINANCE / ADMINISTRATION – Councilmember Kenneth Norton

IV. NEW BUSINESS

A. ORDINANCES AND RESOLUTIONS

- Approving and accepting agreement by and between the City of Sedalia, Missouri and McClanahan Construction Company for improvements to the Central and Southeast Wastewater Treatment Plants
- Amending Ordinance No. 9940 relating to adding a new classification and job description And amending an existing classification and job description for the Park Department in The City of Sedalia, Missouri
- Amending Ordinance No. 9940 relating to adding a new classification and job description and Deleting an existing classification and job description in the Finance Department in the City of Sedalia, Missouri
- Intent to participate in natural hazard mitigation and to work toward becoming a safer community

B. APPOINTMENTS

C. LIQUOR LICENSES

Renewal:

- *Erica Eisenmenger dba Ivory Grille LLC, 317 S Ohio, Liquor by Drink, \$450

[Click on any agenda item to view the related documentation](#)

D. APPROVAL OF DEPARTMENT BILLS

E. MISCELLANEOUS ITEMS FROM MAYOR, CITY COUNCIL AND CITY ADMINISTRATOR

F. GOOD AND WELFARE

G. ADJOURN



OFFICE OF THE CITY ADMINISTRATOR

To: Honorable Mayor Elaine Horn & City Council Members
From: Gary Edwards, City Administrator
Re: Agenda items for City Council meeting on Monday, October 1, 2012

- 1. Review bids for wastewater treatment plant improvements and review the ordinance approving and accepting the bids and agreement for these improvements.** Bids were received on September 20, 2012 for wastewater treatment plant improvements. Following the reference review, staff is recommending that the City award the wastewater treatment plant improvement project base bid to the low bidder, McClanahan Construction Co. for \$3,400,000 and Alternate "A" in the amount of \$220,000.
- 2. Reject bids for the design and implementation of the office/workshop at Crown Hill Cemetery.** Bids were requested for the design and construction of the office/workshop at Crown Hill Cemetery. The bids exceeded the city's budgetary allowance, so the council is being asked to reject the bids. Staff is reviewing the possibility of having the office/workshop professionally designed prior to going out to bid again. However, before that occurs, it is necessary for the City Council to reject the recent bids.
- 3. Review ordinance amending job description for Park Maintenance Technician I & II and creating a new job description and classification for part-time secretary for the Park Department.** In an effort to improve services, several departments have been reviewing and upgrading their job descriptions to better suit departmental needs. As a result, the requirement that a person must be a Park Maintenance Technician I prior to being a Park Maintenance Technician II is proposed to be removed. But, a requirement for vehicle maintenance is being added. This has been approved by the Park Board and creates no budgetary increase.
- 4. Review ordinance creating a job description and classification for Finance/Court assistant and deletes the job description for a part-time Clerical Assistant in the Finance Department.** These two proposed changes are another example of a departmental review to better serve the department's needs. In the first proposal, the new job description describes the duties of an assistant to the finance and court departments. This had been a part-time position. However, with a recent retirement in that department and the filling of the Court Supervisor position, it was necessary to realign the job description to better match the responsibilities. This position is provided for in the current budget. This action, if approved by the council, then requires the deletion of the part-time Clerical Assistant position.
- 5. Review a resolution adopting a Pettis County Natural Hazard Mitigation Plan.** The source of this plan is the Pioneer Trails Regional Planning Commission. It has been approved by the State and Federal Emergency Management Agencies. The final step is to have each city and county within the planning commission district adopt a resolution indicating approval of the plan. By adopting this document, Sedalia will be allowed to apply for mitigation grants. Approval by the city council does not commit the city to acceptance of all elements of the plan, but it simply allows the city to apply for related grants. The plan is valid for five years.



CITY OF SEDALIA, MISSOURI
PRE-COUNCIL MEETING – SEPTEMBER 24, 2012

WORK SESSION

The Work Session started at 6:15 p.m. in the Mayor's Conference Room at the Municipal Building.

Council Members present were Stephen Galliher, Jo Lynn Turley, Rebecca LaStrada, Wanda Monsees, Wiley Walter, Bob Cross, Tolbert Rowe, and Kenneth Norton.

Presentation – FY 2011-2012 Audit Results

Fred Korte, of Gerding, Korte & Chitwood, reported on the City of Sedalia 2012 audit. Mr. Korte thanked City Administrator, Gary Edwards; Finance Director, Pam Burlingame; and City Clerk, Arlene Silvey and their staff for their help and the excellent job they did in providing information for the audit. Mr. Korte stated that the audit report incorporated the City offices, Water Department and Bothwell Regional Health Center.

Total assets for 2012 were \$292,870,715 compared to \$286,882,308 in 2011; total net assets for 2012 were \$205,811,861 compared to \$202,820,281 in 2011. Assets exceeded liabilities by \$205,811,861 (\$52,676,929 unrestricted net assets). Net assets increased by \$2,991,580. Total revenues were \$20,104,710 with total expenditures being \$20,283,427; other financing sources at \$490,140; the City spent \$178,717. Health, Water, and Sewer revenues were \$98,959,681; total expenses were \$97,449,021; transfers of (\$490,140); net income of \$2,425,569 (health center accounts for 92% of revenue and 93% of expenditures). Total Revenues and Expenses: total revenues – 84% of revenues are from the hospital and 77% of expenditures from hospital. The City's General Fund showed an original budgeted deficit amount of \$1,650,368 over revenues but showed a final budgeted deficit amount of \$1,946,848; actually received \$75,592.

In closing, Mr. Korte stated that the audit communication letter to the Mayor & Council will note that the City is in good shape.

COMMITTEE MEETING

Public Safety Committee – Councilman LaStrada presented the following recommendation:

- Bids for the Sale of 3 Police Vehicles (2007 Ford Crown Victoria Black/White; 2004 Ford Crown Victoria White; and 2004 Ford Crown Victoria White.) to Chicago Motors, Inc., Chicago, IL in the amount of \$4,921.00. Councilman

Walter stated that the cars were high quality and that more people should have had a chance at bidding. Commander Matt Wirt stated that the vehicles were bid out for 30 days in the Sedalia Democrat and only two bids were received. Item was moved to full Council on motion by Norton, seconded by Galliher. All in favor.

- Sole Source Purchase of (4) DP3 MDVR Car Video Cameras and associated accessories from Digital Safety Technologies in the amount of \$12,992.00 for the Sedalia Police Department was moved to full Council on motion by Norton, seconded by Galliher. All in favor.

Public Works Committee – Councilman Walter presented the following recommendations:

- Change Order #3 for Heber Hunt Safe Routes to School Project for an additional \$1,692.00 (total contract price \$161,266.70) was moved to full Council on motion by Norton, seconded by Galliher. All in favor.
- Bid for demolition of 203 & 204 W. Main and repair exposed common walls at 206 & 207 W. Main to Miller's Custom Building in the amount of \$82,500.00 (not to exceed \$111,650.00). Councilman Walter thanked Community Development Director, John Simmons, and Building Official, Andy Burt, for getting a low bid. Mr. Burt stated that the buildings should be down by winter, with two weeks to thirty days to start. Item was moved to full Council on motion by Galliher, seconded by Norton. All in favor.
- Bids for Yard Waste Grinding #3 to Braik Brother's Tree Care, Columbia, MO in the amount of \$27,339.00 and ordinance approving and accepting agreement with Braik Brother's Tree Care for Yard Waste Grinding #3 were moved to full Council on motion by Monsees, seconded by Norton. All in favor.
- Ordinance adding acceptance of building materials to items accepted to regular pick up was moved to full Council on motion by Galliher, seconded by Rowe. All in favor.
- Ordinance implementing recommendations from Clean Up Sedalia Committee pertaining to weeds/grass (Section 302.4 International Property Maintenance Code, changing height of grass to no more than 8", 15 days to abate) was moved to full Council on motion by Galliher, seconded by Norton. All in favor.
- Ordinance implementing recommendations from Clean Up Sedalia Committee pertaining to trash/rubbish was moved to full Council on motion by Galliher, seconded by Rowe. All in favor.

- Ordinance accepting City Streets (Wisconsin Avenue, Granny Lane, & McKee Avenue) was moved to full Council on motion by Monsees, seconded by Norton. All in favor.
- Ordinance accepting wastewater improvements at Menard's Plaza was moved to full Council on motion by Galliher, seconded by Norton. All in favor.

City Attorney, Anne Gardner stated that the City did receive the original letter from Menards the day after the Council packet was distributed.

- Ordinance amending agreement with Waste Corporation of America was moved to full Council on motion by Norton, seconded by Galliher. All in favor.
- Ordinance granting rezoning application for property located at 601 W. Pettis was moved to full Council on motion by Norton, seconded by Galliher. All in favor except LaStrada who abstained due to knowing the parties involved.
- Ordinance approving and accepting a license agreement with Missouri Department of Natural Resources for Katy Trail Access from Clover Dell Park was moved to full Council on motion by Cross, seconded by Galliher. All in favor.
- Ordinance approving agreement with Missouri Department of Conservation for \$10,000.00 TRIM grant was moved to full Council on motion by Rowe, seconded by Norton. All in favor.

Finance/Administration Committee – Councilman Norton presented the following recommendations:

- Reject all proposals for the Surveillance Camera Installation Project on motion by Norton, seconded by Monsees. All in favor.
- Acceptance of audit results for FY 2011-2012 as presented by Gerding, Korte & Chitwood was moved to full Council on motion by Rowe, seconded by Monsees. All in favor.
- Records Destruction Request from the City Clerk's Office was moved to full Council on motion by Galliher, seconded by Cross. All in favor.
- Ordinance approving purchase of property located at 1509 S. Ingram by Bothwell Regional Health Center was moved to full Council on motion by Monsees, seconded by Galliher. All in favor.

- Ordinance approving and accepting additional design services agreement with Ochsner Hare & Hare for final design services for Downtown Gateway was moved to full Council on motion by Galliher, seconded by Rowe. All in favor.
- Resolution approving letter of support from the City of Sedalia for the construction of a display at the intersection of 16th and Highway 65 on the Missouri State Fairgrounds depicting Sedalia's influence with America's westward expansion was moved to full Council on motion by Rowe, seconded by Norton. All in favor.
- Resolution declaring the official intent of the City of Sedalia with respect to adding repairs of the Sedalia Public Library to previous approved financing of \$6,200,000.00 was moved to full Council on motion by Rowe, seconded by LaStrada. All in favor.
- Resolution supporting the Boys & Girls Clubs of West Central Missouri's Youth Development Program was moved to full Council on motion by Monsees, seconded by LaStrada. All in favor.

Councilman Walter stated that

With no further comments, the meeting closed at 6:47 p.m.
Respectfully submitted: Arlene Silvey, MRCC City Clerk



CITY OF SEDALIA, MISSOURI
COUNCIL MEETING – SEPTEMBER 24, 2012

The Council of the City of Sedalia, Missouri duly met on Monday, September 24, 2012, at 7:00 p.m. at the Municipal Building with Mayor Mary Elaine Horn presiding. Mayor Horn called the meeting to order and asked for a quiet moment of meditation followed by the Pledge of Allegiance led by Councilman Cross.

ROLL CALL:

Stephen Galliher	Present	Wiley Walter	Present
Jo Lynn Turley	Present	Bob Cross	Present
Rebecca LaStrada	Present	Tolbert Rowe	Present
Wanda Monsees	Present	Kenneth Norton	Present

SPECIAL AWARDS: None.

MINUTES:

The following minutes were approved on motion by Norton, seconded by Rowe. All in favor.

- Pre-Council Meeting September 4, 2012
- Regular Council Meeting September 4, 2012

REPORTS OF SPECIAL BOARDS, COMMISSIONS & COMMITTEES:

Accepted the minutes of the Citizen's Traffic Advisory Commission dated August 15, 2012 on motion by Norton, seconded by Galliher. All in favor.

ROLL CALL OF STANDING COMMITTEES:

PUBLIC SAFETY – REBECCA LASTRADA, CHAIRMAN

Awarded bid for the Sale of 3 Police Vehicles (2007 Ford Crown Victoria Black/White; 2004 Ford Crown Victoria White; and 2004 Ford Crown Victoria White) to Chicago Motors, Inc., Chicago, IL in the amount of \$4,921.00 on motion by LaStrada, seconded by Monsees. All in favor.

Approved sole source purchase of (4) DP3 MDVR Car Video Cameras and associated accessories from Digital Safety Technologies in the amount of \$12,992.00 for the Sedalia Police Department on motion by LaStrada, seconded by Monsees. All in favor.

PUBLIC WORKS – WILEY WALTER, CHAIRMAN

Approved Change Order #3 for Heber Hunt Safe Routes to School Project for an additional \$1,692.00 (total contract price \$161,266.70) on motion by Norton, seconded by Rowe. All in favor.

Approved bid for demolition of 203 & 204 W. Main and repair exposed common walls at 206 & 207 W. Main to Miller's Custom Building in the amount of \$82,500.00 (not to exceed \$111,650.00) on motion by Norton, seconded by Galliher. All in favor.

Awarded bid for Yard Waste Grinding #3 to Braik Brothers Tree Care, Columbia, MO in the amount of \$27,339.00 on motion by Norton, seconded by Galliher. All in favor.

FINANCE & ADMINISTRATION – KENNETH NORTON, CHAIRMAN

Proposals for the Surveillance Camera Installation Project were rejected at the Pre-Council Meeting.

Accepted FY 2011-2012 audit results as presented by Gerding, Korte & Chitwood on motion by Monsees, seconded by Galliher. All in favor.

Approved Records Destruction Request from the City Clerk's Office on motion by Galliher, seconded by Turley. All in favor.

NEW BUSINESS:

BILL NO. 2012-67, ORDINANCE NO. 9995 – AN ORDINANCE APPROVING AND ACCEPTING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND BRAIK BROTHERS TREE CARE AND GREEN WASTE RECYCLING, LLC FOR YARD WASTE GRINDING #3 PROJECT was read once by title.

2nd Reading – Motion by Norton, 2nd by Monsees. All in favor.

Final Passage – Motion by Norton, 2nd by Galliher. All in favor.

Roll Call Vote: Voting "Yes" were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted "No".

BILL NO. 2012-68, ORDINANCE NO. 9996 – AN ORDINANCE AMENDING SECTION 48-25(a) TO THE CODE OF ORDINANCES TO ACCEPT DEMOLITION AND CONSTRUCTION WASTE IN THE WEEKLY TRASH COLLECTION was read once by title.

2nd Reading – Motion by Monsees, 2nd by Norton. All in favor.

Final Passage – Motion by Norton, 2nd by Galliher. All in favor.

Roll Call Vote: Voting "Yes" were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted "No".

BILL NO. 2012-69, ORDINANCE NO. 9997 – AN ORDINANCE AMENDING SECTION 10-413(3) OF THE CODE OF ORDINANCES RELATING TO

AMENDMENTS TO SECTION 302.4 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE was read once by title.

2nd Reading – Motion by Norton, 2nd by Monsees. All in favor.

Final Passage – Motion by Norton, 2nd by Galliher. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–70, ORDINANCE NO. 9998 – AN ORDINANCE ADDING SECTION 10-413(10) OF THE CODE OF ORDINANCES RELATING TO AMENDING THE DEFINITION OF RUBBISH CONTAINED IN SECTION 202 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE was read once by title.

2nd Reading – Motion by Norton, 2nd by Galliher. All in favor.

Final Passage – Motion by Galliher, 2nd by Norton. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–71, ORDINANCE NO. 9999 – AN ORDINANCE ACCEPTING FOR CITY MAINTENANCE WISCONSIN AVENUE, GRANNY LANE AND MCKEE AVENUE LOCATED IN MENARDS PLAZA WITHIN THE CITY OF SEDALIA, MISSOURI was read once by title.

2nd Reading – Motion by Monsees, 2nd by Norton. All in favor.

Final Passage – Motion by Rowe, 2nd by Galliher. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–72, ORDINANCE NO. 10000 – AN ORDINANCE ACCEPTING FOR CITY MAINTENANCE PUBLIC FORCE MAIN AND SANITARY SEWER AND STORM SEWER IMPROVEMENTS INCLUDING A LIFT STATION FOR MENARDS PLAZA IN THE CITY OF SEDALIA, MISSOURI was read once by title.

2nd Reading – Motion by Turley, 2nd by Monsees. All in favor.

Final Passage – Motion by Monsees, 2nd by Norton. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–73, ORDINANCE NO. 10001 – AN ORDINANCE APPROVING AND ACCEPTING AN AMENDED AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND WASTE CORPORATION OF MISSOURI, INC. was read once by title.

2nd Reading – Motion by Cross, 2nd by Monsees. All in favor.

Final Passage – Motion by Norton, 2nd by Cross. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–74, ORDINANCE NO. 10002 – AN ORDINANCE GRANTING A REZONING APPLICATION BY REYNALDO TALAVERA-CARLOS, OWNER OF PROPERTY LOCATED AT 601 WEST PETTIS IN THE CITY OF SEDALIA, MISSOURI was read once by title.

2nd Reading – Motion by Norton, 2nd by Monsees. All in favor except LaStrada who abstained.

Final Passage – Motion by Norton, 2nd by Galliher. All in favor except LaStrada who abstained.

Roll Call Vote: Voting “Yes” were Galliher, Turley, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”. LaStrada abstained.

BILL NO. 2012–75, ORDINANCE NO. 10003 – AN ORDINANCE APPROVING A LAND PURCHASE AGREEMENT BETWEEN LARRY PERRIGUEY TO REAL PROPERTY KNOWN AS 1509 SOUTH INGRAM TO THE CITY OF SEDALIA, MISSOURI D/B/A BOTHWELL REGIONAL HEALTH CENTER was read once by title.

2nd Reading – Motion by Norton, 2nd by LaStrada. All in favor.

Final Passage – Motion by Galliher, 2nd by Turley. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–76, ORDINANCE NO. 10004 – AN ORDINANCE APPROVING AND ACCEPTING A TRAIL ACCESS LICENSE AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND THE MISSOURI DEPARTMENT OF NATURAL RESOURCES (MDNR) FOR KATY TRAIL ACCESS FROM CLOVER DELL PARK; AND AUTHORIZING SAID LICENSE AGREEMENT TO BE EXECUTED BY THE MAYOR, CITY ADMINISTRATOR AND CITY CLERK was read once by title.

2nd Reading – Motion by Cross, 2nd by Norton. All in favor.

Final Passage – Motion by Cross, 2nd by Norton. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012–77, ORDINANCE NO. 10005 – AN ORDINANCE APPROVING AND ACCEPTING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND MISSOURI DEPARTMENT OF CONSERVATION was read once by title.

2nd Reading – Motion by Monsees, 2nd by Norton. All in favor.

Final Passage – Motion by Turley, 2nd by Norton. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

BILL NO. 2012-78, ORDINANCE NO. 10006 – AN ORDINANCE APPROVING AND ACCEPTING AN ADDITIONAL DESIGN SERVICES AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI D/B/A CENTRAL BUSINESS AND CULTURAL DISTRICT AND OCHSNER HARE & HARE, L.L.C. was read once by title.

2nd Reading – Motion by Norton, 2nd by Rowe. All in favor.

Final Passage – Motion by Norton, 2nd by Rowe. All in favor.

Roll Call Vote: Voting “Yes” were Galliher, Turley, LaStrada, Monsees, Walter, Cross, Rowe and Norton. No one voted “No”.

RESOLUTION NO. 1824 – A RESOLUTION OF THE CITY COUNCIL OF SEDALIA, MISSOURI SUPPORTING PLANS FOR THE CONSTRUCTION OF A DISPLAY AT THE INTERSECTION OF WEST 16TH STREET AND SOUTH HIGHWAY 65 ON THE MISSOURI STATE FAIRGROUNDS DEPICTING SEDALIA’S INFLUENCE WITH AMERICA’S WESTWARD EXPANSION was read once by title and approved on motion by Norton, seconded by Turley. All in favor.

RESOLUTION NO. 1825 – A RESOLUTION TO DECLARE THE OFFICIAL INTENT OF THE CITY OF SEDALIA, MISSOURI was read once by title and approved on motion by Norton, seconded by Rowe. All in favor.

RESOLUTION NO. 1826 – A RESOLUTION OF THE CITY COUNCIL OF SEDALIA, MISSOURI SUPPORTING THE BOYS & GIRLS CLUBS OF WEST CENTRAL MISSOURI’S YOUTH DEVELOPMENT PROGRAM was read once by title and approved on motion by Norton, seconded by LaStrada. All in favor.

APPOINTMENTS: None.

BIDS:

- Sale of (3) Police Vehicles – August 31, 2012
- Yard Waste Grinding #3 – September 6, 2012

LIQUOR LICENSES:

The following Liquor Licenses were read and approved on motion by Norton, seconded by Rowe. All in favor.

Renewal:

- Barbara Priesmeyer dba Barbs East End Rest & Lounge, 1201 E. 3rd – Liquor by Drink
- Robert Preston dba Woods Express 570, 703 E. Broadway – Packaged Liquor with Sunday Sales

DEPARTMENT BILLS thru September 24, 2012 totaling \$349,960.63 were approved for payment on motion by Rowe, seconded by Norton. All in favor.

MISCELLANEOUS ITEMS FROM MAYOR/COUNCIL/ADMINISTRATOR: None.

GOOD & WELFARE:

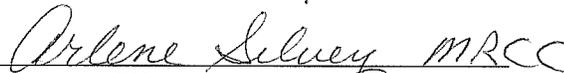
Monte Rhoads, 9500 Bowling Lane, Columbia, MO, stated that he owns property adjacent to one of the buildings being torn down on W. Main. Mr. Rhoads stated he had concerns: 1) Need for better communication with the building owners in the downtown area regarding the plans for the buildings being demolished, 2) Insurance required for the contractor. It would be in the best interest for adjacent building owners to have the tenants and the City be listed as additional insured on this policy to protect everyone, and 3) Have a structural engineer involved during this demolition project to inspect buildings to assess effects on the buildings. Mr. Rhoads stated that he would also like to have a better time line of when the demolition will be done.

The meeting adjourned in accordance with Section 610.021 (1) to a Closed-Door Session for legal advice at 8:23 p.m. on motion by Norton, seconded by Rowe. All in favor.

THE CITY OF SEDALIA, MISSOURI



Mary Elaine Horn, Mayor



Arlene Silvey, MRCC City Clerk



September 25, 2012

City of Sedalia
Attn: Mr. Bill Beck, Public Works Director
Municipal Building
200 South Osage Avenue
Sedalia, Missouri 65301

Re: Recommendations
Wastewater Treatment Plant Improvements
OA Project No. 009-0827

Dear Bill:

Bids were received on September 20, 2012 for the Wastewater Treatment Plant Improvements. We have followed up on the references for the apparent low bidder, McClanahan Construction Company, for the project.

Based on the reference review and previous track records, we recommend the City award the Wastewater Treatment Plant Improvement project Base Bid to McClanahan Construction Co. in the amount of \$3,400,000.00 and Alternate "A" in the amount of \$220,000.00 (if selected by the City).

If you have any questions or concerns, please let me know.

Sincerely,
Olsson Associates

A handwritten signature in cursive script that reads "Mike Milius".

Mike Milius, PE

cc: Anne Gardner, City of Sedalia
Devin Stevens, City of Sedalia
Mike Lally, Olsson Associates – KCS
Kevin Waldron, Olsson Associates – KCN
Jim Condon, Olsson Associates - LNK

1215 NW Briarcliff Parkway, Suite 50 TEL 816.361.1177
Kansas City, MO 64116 FAX 816.361.1888

www.olssonassociates.com

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE APPROVING AND ACCEPTING AN AGREEMENT BY AND BETWEEN THE CITY OF SEDALIA, MISSOURI AND McCLANAHAN CONSTRUCTION COMPANY FOR IMPROVEMENTS TO THE CENTRAL AND SOUTHEAST WASTEWATER TREATMENT PLANTS.

WHEREAS, on June 15, 2009 the City of Sedalia executed an Administrative Consent Order, 2009 – 1002 with the Missouri Department of Natural Resources for required improvements to be made to the City’s Wastewater Sewer System by July 31, 2016; and

WHEREAS, The City of Sedalia, Missouri, has received a bid from McClanahan Construction Company for improvements to the Central and Southeast Wastewater Treatments necessitated by said Order ; and

WHEREAS, under the bid, the City of Sedalia, Missouri, shall give the sum and amount of Three Million Four Hundred Thousand dollars (\$3,400,000.00) to McClanahan Construction Company for improvements to the City’s Central and Southeast Wastewater Treatment Plants, Project No. 009-0827, and an additional \$220,000.00 to McClanahan Construction Company for Alternate “A”, as described in the proposed agreement, bid documents and addendums, all attached hereto as Exhibit A and incorporated by reference.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, as follows:

Section 1. The Council of the City of Sedalia, Missouri, hereby approves and accepts the agreement by and between the City of Sedalia, Missouri, and McClanahan Construction Company, as contained in Exhibit A attached, in substantively the same form and content as the agreement has been proposed.

Section 2. The City Administrator is authorized and directed to execute and the City Clerk is hereby authorized and directed to attest and fix the seal of the City of Sedalia, Missouri, on the documents in substantively the same form and content as they have been proposed.

Section 3. The City Clerk is hereby directed to file in her office a duplicate or copy of the documents after they have been executed by the parties or their duly authorized representatives.

Section 4. This ordinance shall take effect and be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 1st day of October, 2012.

Presiding Officer of the Council

Approved by the Mayor of said City this 1st day of October, 2012.

ATTEST:

Mary Elaine Horn, Mayor

Arlene Silvey, MRCC
City Clerk

TOTAL BASE BID – LUMP SUM:

Three million four hundred thousand dollars and no cents (\$ 3,400,000⁰⁰)
(Write Out In Words) (Figures)

Bid Alternate A – An alternate bid will be received for improvements to the Sludge Holding Tanks at the Central Wastewater Treatment Plant. The improvements include the construction of new sludge aeration, decanting and piping improvements with associated piping and valves complete with electrical/mechanical, SCADA system wiring and other items of miscellaneous work as shown on the plans or described in the specifications.

TOTAL ALTERNATE "A" – LUMP SUM:

Two hundred twenty thousand dollars and no cents (\$ 220,000⁰⁰)
(Write Out In Words) (Figures)

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 14.07.B of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work within the Contract Times.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 The following documents are attached to and made a condition of this Bid:

- ~~A. Required Bid security in the form of Cashier's Check or Bid Bond for 5% of the Bid Price.~~
- ~~B. List of Proposed Subcontractors~~
- ~~C. List of Proposed Suppliers~~
- ~~D. List of Project References~~
- ~~E. Required Bidder Qualification Statement with Supporting Data~~
- ~~F. Affidavit of Non-Collusion~~

SEE
addendum
No. 1
dated
9/7/12

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

9.01 This Bid submitted by:

If Bidder is:

An Individual

Name (typed or printed): _____

By: _____

(Individual's signature)

(SEAL)

Doing business as: _____

A Partnership

Partnership Name: _____

(SEAL)

By: _____

(Signature of general partner – attach evidence of authority to sign)

Name (typed or printed): _____

A Corporation

Corporation Name: McClanahan Construction Co., Inc

(SEAL)

State of Incorporation: Missouri

Type (General Business, Professional, Service, Limited Liability): General

By: Patrick McElhiney

(Signature – attach evidence of authority to sign)

Name (typed or printed): Patrick McClanahan

Title: President

(CORPORATE SEAL)

Attest: Patrick McElhiney

(Signature of Corporate Secretary)

Date of Qualification to do business in Rogersville Missouri is 5.13.196

**WASTEWATER TREATMENT PLANT IMPROVEMENTS
SEDALIA, MISSOURI - 2012**

ADDENDUM NO. 1 DATED 09/07/12

The following changes, deletions, additions and/or alterations to the Contract Documents shall apply to all proposals made for the execution of the various parts of the work affected by them.

Careful note of this Addendum shall be taken by all parties of interest so that proper allowance is made in all computations, estimates, contracts and all trades affected shall be fully advised in the performance of work that will be required of them.

This Addendum supersedes the requirements of portions of the issued Construction Documents and instructions pertaining to those items.

General Clarifications

1. Utility companies serving the Wastewater Treatment plants in Sedalia are as follows:
 - a. KCPL (816) 298-1196 (816) 471-5275
 - b. Central Missouri Elect Co-Op, Inc. (660) 826-2900
2. The sign in sheets for the pre-bid meeting that was held on August 31, 2012 are attached.
3. To schedule a site visit, please contact the following:
Mr. Phil Webster, Manager
Alliance Water
Cell Phone: (660)619-0659
4. The following Items are to be submitted with the bid:
 - a. Addenda
 - b. Invitation to Bid
 - c. Bid Form
 - d. Bid Bond
 - e. Bidder's Qualifications
 - f. Anti-Collusion Statement

Specifications

5. Refer to the Specifications, Agreement, Page 00520-2, 4.03 Liquidated Damages, Paragraph A.
The Liquidated Damages are **\$1000.00** for each day that expires after the time specified in Paragraph 4.02 for Substantial Completion.
6. Refer to the Specifications, Section 01105 – Administrative Provisions
Insert Attachment "A" – Blower Equipment Package.

7. Refer to the Specifications, Section 01105 – Administrative Provisions
Insert Attachment “B” – Disinfection Equipment Package.
8. Refer to the Specifications, Section 01400 – Quality Control, Section 1.9 Testing Services, Item C.
Replace Item C. with the following:
 - C. Testing Services to be Furnished by Owner will include:
 1. Cast in Place Concrete
 2. Soil Compaction
 3. Contractor shall provide all other testing services.
9. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment
Replace Section with attached Section.
10. Refer to the Specifications, Section 13500 – Instrumentation and Control System, System Description, Section 1.4, Items B and C.
Ethernet radios may not be installed inside the UV control panels. Contractor must provide separate enclosure with all required equipment such as power supplies. CAT6 cables shall be run from these enclosures to the UV control panels.
11. Refer to the Specifications, Add Section 13704 – Open Channel Ultraviolet Disinfection System Performance and Validation Testing
Replace Section with attached Section.
12. Refer to Specifications, Section 15101 – Slide and Stop Gates, Section 2.1 Acceptable Manufacturers, Item A.
Replace with the following:
 - A. Fabricated weir, slide and stop gates shall be as manufactured by Wateman Industries, Golden Harvest, Inc., Whipps, Rodney Hunt/Fontaine, or equal.
13. Refer to the Specifications, Section 15115 – Miscellaneous Valves, Section 2.4 Butterfly Valves, add item 11.
 11. Air Valves
 - a. All butterfly valves for air lines to be rated for 250 Deg. F. minimum.
14. Refer to the Specifications, Section 15120 – Eccentric Plug Valves, Section 2.1 Acceptable Manufactures, Item D.
Replace with the following:
 - D. Or equal
15. Refer to the Specifications, Section 15870 – Exhaust Fans, Section 2.3 Centrifugal Roof Mounted Exhaust Fans, Item E. Acceptable Manufactures
Add the following:
 4. Twin City

16. Refer to the Specifications, Section 15870 – Exhaust Fans, Section 2.4 Power Exhaust Fans, Item E. Acceptable Manufactures
Add the following:
 4. Twin City
17. Refer to the Specifications, Section 15935 – Diffusers, Registers and Grilles, Multiple locations
Add Nailor as an approved manufacturer.
18. Refer to the Specifications, Section 16623 – Diesel Engine Generators, Multiple locations
Add Kohler and MTU as approved manufacturer for generator and components.
19. Refer to Specifications, Section 16623 – Diesel Engine Generator:
NiCAD batteries are still a requirement for the generators as stated in the specification.

Construction Plans

20. Refer to the Plans, Sheets C5, C7, C19 and C21:
Replace sheet with the revised sheets attached.
21. Refer to the Plans, Sheets M1 and M2:
 - a. Delete floor drains and waste piping.
22. Refer to the Plans, Sheet E1-E8 and E14:
Replace sheet with the revised sheets attached:
23. Refer to the Plans, Sheets I3 and I6:
Replace sheets with the revised sheets attached.
24. Refer to the Plans, Sheet I9:
 - a. The two ¾" conduits and wiring shown for "GRIT BLOWER #1" and "GRIT BLOWER #2" will actually run to starters in MCC #1.
25. Refer to the Plans, Sheet I13:
This sheet was inadvertently missing from the original plan set. See attached sheet.
26. Refer to the Central & Southeast WWTP UV System Roofs Layout:
Please see the attached Central and southeast WWTP UV System Roof Drain Layout Plan.

The undersigned hereby acknowledges receipt of this addendum, which by this reference is hereby incorporated in and becomes a part of the Contract Documents for the above referenced project. **PLEASE ATTACH THIS ADDENDUM (COLORED WHITE) TO YOUR BID.**

McClanahan Construction Co., Inc

Company Name

Patrick McIlhenny

Signature

President

Title

4525 S. Farm Road 223

Address

Rogersville, Mo 65142

City/State/Zip

417-753-2750

Telephone Number

**WASTEWATER TREATMENT PLANT IMPROVEMENTS
SEDALIA, MISSOURI - 2012**

ADDENDUM NO. 2 DATED 09/13/12

The following changes, deletions, additions and/or alterations to the Contract Documents shall apply to all proposals made for the execution of the various parts of the work affected by them.

Careful note of this Addendum shall be taken by all parties of interest so that proper allowance is made in all computations, estimates, contracts and all trades affected shall be fully advised in the performance of work that will be required of them.

This Addendum supersedes the requirements of portions of the issued Construction Documents and instructions pertaining to those items.

Specifications

1. Refer to the Specifications, Section 01005 – Administrative Provisions, Page 01005-7, Section 1.19 LINES AND GRADES

Replace Paragraph B. to read:

- B. Basic horizontal and vertical control points have been established or designated by Engineer, as indicated on the drawings. Engineer/Owner to provide the following staking:
 1. Building/Structure corners with offsets
 2. Hubs and offsets for gravity lines at bends and 25' increments.
 3. Offsets for pressure lines at bends and 50' increments.

2. Refer to the Specifications, Section 01005 – Administrative Provisions, Page 01005-7, Section 1.19 LINES AND GRADES

Replace Paragraph C. to read:

- C. All additional survey, layout, and measurement work shall be performed by the Contractor as part of the Work.

3. Refer to the Specifications, Section 01645 – Valve List:

Note: All slide gates and weir gates to be aluminum in construction.

4. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment, Page 11300-4, Section 2.2 DOWN DRAFT MIXER FOR SLUDGE HOLDING TANKS.

Replace Paragraph C. with the following:

- C. Performance: Each Sludge Holding Tank mixer shall have a zone of complete mix of 45 feet diameter at 8.0 feet water depth and a direct pumping rate of 4,520 gpm with recirculation rate of 149,000 gpm. Complete mix shall be defined as maintaining biological suspension of all mixed liquor suspended solids with an MLSS of 2% without the introduction of air.
5. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment, Page 11300-4, Section 2.2 DOWN DRAFT MIXER FOR SLUDGE HOLDING TANKS, Part D. Mixer Drive Motor:

Replace 1. to read:

1. The Sludge Holding Tank mixer motor shall be rated for 5 Horsepower at 1200 RPM and shall be wired for 460 volt, 60 hertz, three phase service.
6. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment, Page 11300-5, Section 2.2 DOWN DRAFT MIXER FOR SLUDGE HOLDING TANKS, Part F.:

Replace Paragraph F. with the following:

- F. Flotation: Each unit shall be equipped with a modular float constructed of fiber reinforced polyester skin (FRP) with a central float passage of a size to allow installation and removal of the pump impeller. The minimum diameter of the Sludge Holding Tank float shall be 71 inches and a minimum thickness of 12 inches. The float shall be foamed full of polyurethane foam of the closed cell type, and shall be totally sealed to prevent the foam from being in contact with the external environment. The minimum reserve buoyancy of the Sludge Holding Tank float shall be 1425 pounds.
7. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment, Page 11300-6, Section 2.2 DOWN DRAFT MIXER FOR SLUDGE HOLDING TANKS, Part J.:

Replace Paragraph J. with the following:

- J. Mooring System (Sludge Holding Tank Mixers):
1. Each unit shall be provided with a cable mooring system complete with cable, clips, thimbles, quick disconnects, anchors, and extension springs shall be supplied to assure a consistent location within the basin through the full range of water levels. Mooring cable, hardware, and adhesive anchors shall be 304 stainless steel.
 2. Field attachment of the mooring assembly to the tank wall shall be the responsibility of the Contractor.

8. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment, Page 11300-6, Section 2.2 DOWN DRAFT MIXER FOR SLUDGE HOLDING TANKS, Part K.:

Replace Paragraph K. with the following:

- K. Cable Mooring Electrical Service Cable (Sludge Holding Tank Mixers):
1. Each mixer unit shall include #12-four conductor power cable wired into the motor conduit box and terminating at the basin wall.
 2. Electrical cables shall be supplied with kellems grips at the motor and basin wall terminations.
 3. Electrical cable to be mounted to mooring arm and electrical service cable shall be provided by the equipment supplier.
 4. Attachment of cable and supply of junction boxes/disconnects at the basin wall is the responsibility of the Contractor.

9. Refer to the Specifications, Section 11300 – Sludge Holding Tank Equipment, Page 11300-7, Section 3.1 INSTALLATION, Part C.:

Replace C. to read:

- C. Provide services of a factory representative to be present at start-up to inspect the equipment installation, supervise the initial operation of the equipment, instruct the plant operating personnel in proper operation and maintenance, and provide assistance. The factory representative shall be present at the job site for a minimum of three eight-hour days.

10. Refer to the Specifications, Section 11410 – High Speed Turbo Blower, Page 11410-12, Section 2.9 FACTORY TESTS:

Add Paragraph 2.10 & 2.11:

2.10 Acceptable Manufacturers

- A. HSI, Inc.
- B. Neuros
- C. No other manufacturers are approved.

2.11 Additional Clarification

- A. For blowers in excess of 75 HP, Contractor to include the replacement of the blower power feeds from Starter Panel No.1 to the blower. Power feeds for 100 HP to be (3) #3/0 with (1) #6 ground in a 2" conduit per blower. Contractor to also include replacement of the 150 amp breakers with a 200 amp breaker.

11. Refer to the Specifications, Section 13342 – Metal Building Systems
Add specification in its entirety (see attached.)

12. Refer to the Specifications, Section 15405 – Ductile Iron Piping, Page 15405-2, Part 2.1 PIPE:

Replace B. to read:

B. All piping shall be provided by one manufacturer to the extent possible.

13. Refer to the Specifications, Section 15405 – Ductile Iron Piping, Page 15405-2, Part 2.2 FITTINGS:

Change B. to read:

B. Fittings shall be manufactured by Clow, Griffin Pipe, American Cast Iron Pipe Company, U.S. Pipe, Tyler Pipe or equal.

14. Refer to the Specifications, Section 13530A – Input/Output Schedule:

Delete line for PLC-101, AI, Backup Generator KW.

15. Refer to the Specifications, Section 15405 – Ductile Iron Piping, Page 15405-3, Part 2.9 WALL PIPES:

Replace A. to read:

A. Mechanical and flanged joint with waterstop and tapped holes as shown on the Contract Drawings; Provide Clow, American Ductile Iron Pipe, Tyler Pipe or equal.

16. Referring to Addendum No. 1, Attachment B, UV Disinfection System Equipment Package:

Clarification: Flow reading will pass to the UV system via Wireless Ethernet.

Construction Plans

17. Referring to sheet C3, Section 1:
ABV-204 and ABV-205 are to be 6". Delete 4"x6" reducing elbow and 4" pipe and replace with 6" elbow and 6" pipe.
18. Referring to sheet C6, UV System Floor Plan:
The Electrical Room interior walls are to be 6" CMU.
19. Referring to sheet C20, UV System Floor Plan:
The Electrical Room interior walls are to be 6" CMU.
20. Add sheets C18.1 & 18.2.

See attached sheets.

Referring to I-Sheets:

For all PLC and communication cabling, no fiber optic cabling is required. Link has been replaced with Wireless Ethernet. Contractor is to keep 1-1/2" conduit from UV structure to MCC2 for future use (per Sheet E1) with pull string.

21. Referring to Sheet I10:

Clarification: HMI computers are provided by others.

22. Referring to Sheets E3 & E4:

Clarification: the circuits for motor-operated gates shall be to HPS-19 and HPC-19.

23. Referring to Sheet E-14:

Please note the following changes:

- a. Motorized gate circuits 12 & 14 on LPC and LPS shall be spares. Provide additional 15 amp, 3-pole breakers within HPC and HPS for motorized gates.
- b. On disconnect switch schedule, motorized gate disconnect switches DS-1, DS-2, DS-8 and DS-9 shall be 600 volt, 30 amp, 3-pole same accessories.

The undersigned hereby acknowledges receipt of this addendum, which by this reference is hereby incorporated in and becomes a part of the Contract Documents for the above referenced project. **PLEASE ATTACH THIS ADDENDUM (COLORED WHITE) TO YOUR BID.**

meclanahan Construction Co, Inc

Company Name

Patrick McElhan

Signature

President

Title

4525 S Farm Road 223

Address

Rogersville, Mo 65742

City/State/Zip

417-783-2750

Telephone Number

**WASTEWATER TREATMENT PLANT IMPROVEMENTS
SEDALIA, MISSOURI - 2012**

ADDENDUM NO. 3 DATED 09/19/12

The following changes, deletions, additions and/or alterations to the Contract Documents shall apply to all proposals made for the execution of the various parts of the work affected by them.

Careful note of this Addendum shall be taken by all parties of interest so that proper allowance is made in all computations, estimates, contracts and all trades affected shall be fully advised in the performance of work that will be required of them.

This Addendum supersedes the requirements of portions of the issued Construction Documents and instructions pertaining to those items.

Specifications

1. Refer to the Specifications, Section 16623 – Diesel Engine Generators:

Ignore 2.2D

Redundant starting batteries are not required.

Genset manufacturer shall have option of providing external battery cabinet.

2. Refer to new Specification Section, 16990 - UTILITY ELECTRICAL SERVICE COORDINATION, attached to this addendum.

This Section shall be incorporated into the documents.

Construction Plans

3. Referring to Sheet E1, Notes – Gen Courtyard, Note 1:
Contractor to include an allowance in the bid in the amount of \$35,000 for the entire job for cost associated with the construction, charges, fees, etc charged by the Electrical Provider for the changes in the Electrical service. Contractor to provide all billings to the Owner and the Contract to be adjusted for actual charges incurred.
4. Referring to Sheet E2, Notes – General Courtyard, Note 1:
Contractor to include an allowance in the bid in the amount of \$35,000 for the entire job for cost associated with the construction, charges, fees, etc. charged by the Electrical Provider for the changes in the electrical service. Contractor to provide all billings to the Owner and the Contract to be adjusted for actual charges incurred.

5. Referring to Sheet E9, General Notes, Note 3:

Contractor to include an allowance in the bid in the amount of \$35,000 for the entire job for cost associated with the construction, charges, fees, etc. charged by the Electrical Provider for the changes in the Electrical service. Contractor to provide all billings to the Owner and the Contract to be adjusted for actual charges incurred.

The undersigned hereby acknowledges receipt of this addendum, which by this reference is hereby incorporated in and becomes a part of the Contract Documents for the above referenced project. **PLEASE ATTACH THIS ADDENDUM (COLORED WHITE) TO YOUR BID.**

McClanahan Construction Co., Inc.
Company Name

Patrick Merrill
Signature

President
Title

4525 S Farm Road 223
Address

Reersville, Mo 65742
City/State/Zip

417-753-2750
Telephone Number

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 9940 RELATING TO ADDING A NEW CLASSIFICATION AND JOB DESCRIPTION AND AMENDING AN EXISTING CLASSIFICATION AND JOB DESCRIPTION FOR THE PARK DEPARTMENT IN THE CITY OF SEDALIA, MISSOURI.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Ordinance No. 9940 is hereby amended by adding a new employment classification and job description and amending an existing employment classification and job description for the Park Department for the efficient operation of the City of Sedalia, as follows:

Additions:

PT Secretary – Parks & Recreation Department. Said job description is attached hereto and made a part hereof as if fully set out herein.

Amendments:

Parks Maintenance Technician I & II – Parks & Recreation Department. Said job description is attached hereto and made a part hereof as if fully set out herein. (Incorporating/deleting language under minimum qualifications.)

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 1st day of October 2012.

Presiding Officer of the Council

Approved by the Mayor of said City this 1st day of October 2012.

Mary Elaine Horn, Mayor

ATTEST:

Arlene Silvey, MRCC
City Clerk



PERSONNEL DEPARTMENT

MEMORANDUM

To: Gary Edwards, City Administrator
From: John Rice, Personnel Director
Date: September 26, 2012
Re: Request for changes in the job descriptions for the City of Sedalia

Mr. Edwards -

As the city continues to try and improve their services, several departments have been reviewing and upgrading their job descriptions to better suit the needs of their departments. The following changes are being requested in the job descriptions for the city.

1. Modify: Maintenance Technician II – Remove the requirement that a person must be Maintenance Technician I prior to being a Maintenance Technician II. Also adds the requirement for vehicle maintenance. (This was approved by the Park Board at the September meeting). No additional budget impact.
2. Add: PT Park Secretary – The park department has been utilizing a part-time secretary in the main office when needed for a number of years. Prior to this request, there was no official job description for the position. (This position was approved by the Park Board at the September meeting). No additional budget impact.
3. Add: Finance/Court Assistant – This is a new job description delineating the duties of an assistant to the finance and court sections. This job was being performed by a part-time individual that operated under the job description of PT Clerical Assistant. With the retirement of this individual, and the filling of the job for Court Supervisor, it realigns the duties and responsibilities that more adequately describes the position. No additional budget impact.
4. Delete: PT Clerical Assistant – This position was formally more dedicated to court in the duties and responsibilities. With the addition of the Court Supervisor, this job description will no longer be needed. The person assigned to assist in court and also the finance department would be operating under the new job description of Finance/Court Assistant. No additional budget impact.

CITY OF SEDALIA, MISSOURI

Job Description



Job Title:	PT SECRETARY		
Department:	Parks and Recreation		
Supervisor:	Park Supervision Structure		
Date:	September 2012	Position No.	PR/9
FLSA Status:	Non-Exempt	Random Substance Testing:	N

Job Summary:

This position is responsible for providing administrative support to the Park Department.

Job Scope:

The purpose of this position is to provide administrative support to the park office by operating a telephone, serving as a receptionist and performing a variety of clerical and keyboarding tasks. Successful performance helps ensure the efficient operation of the department

Essential Duties and Responsibilities:

1. Answers all incoming calls to the Park Department and directs calls to the proper personnel.
2. Provides customers with information; assists customers by phone and in person with information on the park and other issues.
3. Operates computer, calculator, copy machine, fax machine and other office machines.
4. Assists in preparing and distributing documents related to the park operation and other events.
5. Performs administrative support duties; drafts letters and correspondence; prepares reports minutes; files and maintains park records and documents; cross reference files and records; and proof/reads documents.
6. Assists in maintaining office supplies, inventory, and ordering as directed.
7. Posts notices, maintains bulletin boards as directed.
8. Attends meetings, transcribes minutes as directed.
9. Performs other duties as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.

Minimum Qualifications:

1. High School diploma or GED
2. 1 year computer experience preferred
3. Proficient with all products in the Microsoft Office suite
4. Missouri drivers license

Necessary Knowledge, Skills, and Abilities:

1. Knowledge of modern office management.
2. Skill in operating telephone equipment.
3. Skill in typing, reading rough drafts, and proofreading.
4. Skill in organizing work, setting priorities, meeting critical deadlines, and following up on assignments with a minimum of direction.
5. Skill in operating a computer, various software programs, and other standard office equipment.
4. Skill in interpersonal relations.
5. Skill in oral and written communication.

Guidelines:

1. City and park department policies and procedures.
2. Guidelines require judgment, selection, and interpretation in application.
3. Guidelines require judgment, selection, and interpretation in application.

Complexity:

1. The work consists of varied administrative and clerical duties. Changing priorities and time constraints contribute to the complexity of the work. May be required to work some weekends, a variety of hours with little or no notice during peak seasons and special events. Subject to work through normal lunch hours. Must have home or cell phone in employee's name and reliable transportation.

Principal Working Relationships:

1. Co-workers, other city employees, local business representatives, park board, elected officials and the general public.

Purpose of Contacts:

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

Supervisory and Management Responsibility:

None

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is typically performed while sitting at a desk or table with intermittent standing or stooping. The employee occasionally lifts light and heavy objects, climbs ladders, and distinguishes between shades of color.

Work Environment:

The work is mostly sedentary and typically is performed in an office. Work may involve prolonged use of the telephone and personal computer.



CITY OF SEDALIA, MISSOURI

Job Description

Job Title:	PARKS MAINTENANCE TECHNICIAN I and II		
Department:	Parks and Recreation		
Supervisor:	Park Supervision Structure		
Date:	September 2012, Revision 1	Position No.	PR/5
FLSA Status:	Non-Exempt	Random Substance Testing:	Y

Job Summary:

This position is responsible for maintaining city parks and facilities. An incumbent in this position may be designated Parks Maintenance Technician II.

Job Scope:

The purpose of this position is to maintain city parks and facilities. Successful performance helps ensure the provision of safe and well-maintained parks and facilities for the citizens of Sedalia.

Essential Duties and Responsibilities:

1. Inspects and maintains city parks, grounds, and facilities.
2. Services department equipment and tools; checks fluids; changes oil and filters; maintains service logs.
3. Prepares fields for sporting events.
4. Cleans swimming pool and monitors chemical levels; monitors pool operations.
5. Cleans fields, restrooms, and parking lots; empties trash.
6. Sets up facilities for special events and games.
7. Changes scoreboard lights.
8. Repairs and paints park benches and tables.
9. Sweeps and mops floors and stairs.
10. Mixes and applies herbicides.
11. Supervises and trains seasonal employees and community service workers.
12. Assists with forming, pouring, and finishing concrete.

13. Mows grass.
14. Removes snow.
15. Operates light and heavy equipment, including a mower, bobcat, backhoe, and dump truck.
16. Performs other related duties as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.

Minimum Qualifications:

1. High School diploma or GED
2. Missouri drivers license
3. 2 years of experience in the use of hand as related to the performance of buildings and ground maintenance.
4. Experience in performance of vehicle/equipment preventive maintenance.
5. Must successfully complete a pre-employment drug screen and agree to be subject to random drug screen throughout employment.
6. Tech II must possess a State of Missouri class "B" CDL with air brake endorsement.
7. Tech II must complete CPO/AFO Certification within one year of beginning position.

Necessary Knowledge, Skills, and Abilities:

1. Knowledge of turf care and maintenance.
2. Knowledge of chemical applications.
3. Knowledge of general electrical, plumbing, carpentry, water irrigation systems, concrete, and painting principles.
4. Knowledge of parks and facilities safety regulations.
5. Knowledge of vehicle and equipment maintenance.
6. Knowledge of tree and plant maintenance.
7. Knowledge of custodial procedures.
8. Knowledge of markings for athletic fields.
9. Knowledge of the set up and take down of temporary fencing, barricades, signs, and banners.
10. Skill in directing crowds and traffic.
11. Skill in operating light and heavy equipment
12. Skill in oral and written communication.

Guidelines:

1. City and department policies and procedures.
2. Supervisory instructions, building codes, and special event guidelines.
3. Guidelines require judgment, selection, and interpretation in application.

Complexity:

The work consists of related maintenance and repair duties. Inclement weather contributes to the complexity of the work.

Principal Working Relationships:

1. Co-workers and the general public.

Purpose of Contacts:

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

Supervisory and Management Responsibility:

Individuals designated as Maintenance Technician II supervise employees designated as Maintenance Technician I and related part-time personnel.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is typically performed while intermittently sitting, standing, walking, bending, crouching or stooping. The employee lifts light and heavy objects, climbs in and out of equipment and uses tools or equipment requiring a high degree of dexterity. The employee may be required to distinguish between shades of color.

Work Environment:

The work is typically performed outdoors. The employee may be exposed to noise, dust, dirt, machinery with moving parts, exposed to sun and heat for extended periods and cold or inclement weather. The work requires the use of protective devices such as masks, goggles, or gloves.

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING ORDINANCE NO. 9940 RELATING TO ADDING A NEW CLASSIFICATION AND JOB DESCRIPTION AND DELETING AN EXISTING CLASSIFICATION AND JOB DESCRIPTION IN THE FINANCE DEPARTMENT IN THE CITY OF SEDALIA, MISSOURI.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI, AS FOLLOWS:

Section 1. Ordinance No. 9940 is hereby amended by adding a new employment classification and job description and deleting an existing employment classification and job description in the Finance Department for the efficient operation of the City of Sedalia, as follows:

Additions:

Finance/Court Assistant – Finance Department. Said job description is attached hereto and made a part hereof as if fully set out herein.

Deletions:

PT Clerical Assistant – Finance Department – Said job description and position classification is hereby deleted.

Section 2. This ordinance shall be in full force and effect from and after its passage and approval.

Read two times by title, copies of the proposed ordinance having been made available for public inspection prior to the time the bill is under consideration by the Council and passed by the Council of the City of Sedalia, Missouri this 1st day of October 2012.

Presiding Officer of the Council

Approved by the Mayor of said City this 1st day of October 2012.

Mary Elaine Horn, Mayor

ATTEST:

Arlene Silvey, MRCC
City Clerk



PERSONNEL DEPARTMENT

MEMORANDUM

To: Gary Edwards, City Administrator
From: John Rice, Personnel Director
Date: September 26, 2012
Re: Request for changes in the job descriptions for the City of Sedalia

Mr. Edwards -

As the city continues to try and improve their services, several departments have been reviewing and upgrading their job descriptions to better suit the needs of their departments. The following changes are being requested in the job descriptions for the city.

1. Modify: Maintenance Technician II – Remove the requirement that a person must be Maintenance Technician I prior to being a Maintenance Technician II. Also adds the requirement for vehicle maintenance. (This was approved by the Park Board at the September meeting). No additional budget impact.
2. Add: PT Park Secretary – The park department has been utilizing a part-time secretary in the main office when needed for a number of years. Prior to this request, there was no official job description for the position. (This position was approved by the Park Board at the September meeting). No additional budget impact.
3. Add: Finance/Court Assistant – This is a new job description delineating the duties of an assistant to the finance and court sections. This job was being performed by a part-time individual that operated under the job description of PT Clerical Assistant. With the retirement of this individual, and the filling of the job for Court Supervisor, it realigns the duties and responsibilities that more adequately describes the position. No additional budget impact.
4. Delete: PT Clerical Assistant – This position was formally more dedicated to court in the duties and responsibilities. With the addition of the Court Supervisor, this job description will no longer be needed. The person assigned to assist in court and also the finance department would be operating under the new job description of Finance/Court Assistant. No additional budget impact.



CITY OF SEDALIA, MISSOURI

Job Description

Job Title:	Finance/Court Assistant		
Department:	Finance		
Supervisor:	Finance Supervision Structure		
Date:	September 2012	Position No.	FIN/5
FLSA Status:	Non-Exempt	Random Substance Testing:	N

Job Scope:

This position is responsible for assisting in performing various duties for the Sedalia Municipal Court and the Finance Department.

Major Duties:

1. Assists in the preparation of dockets, case files and documents for court sessions.
2. Assists in general court duties such as; preparation of tickets, summonses, arrest warrants, filing of docket sheets and other court paperwork.
3. Records case dispositions, citations, restitutions and issue receipts.
4. May assist in balancing cash drawer, posting of payments and preparing bank deposits.
5. Enters data from tickets and complaint forms into the court software.
6. May assist the municipal judge during court sessions: collects fines, prepares payment agreements, retrieves files and papers, and prepares letters of incarceration.
7. Assists customers by telephone and at various walk-up windows.
8. Assists in receiving payments from the public, and other city departments.
9. Enters cash receipts as directed and assists with business licenses.
10. Assist in the preparation of various monthly reports as assigned by the finance director.
11. Performs general administrative duties as required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.

Minimum Qualifications:

1. High School diploma or GED
2. 2 years computer experience preferred
3. Ability to be bonded
4. Missouri driver's license

Necessary Knowledge, Skills, and Abilities:

1. Knowledge of basic accounting and mathematics.
2. Skill in maintaining files and records.
3. Skill in operating standard office equipment.
4. Skill in operating a computer and various software programs.
5. Skill in data entry.
6. Skill in dealing with the public.
7. Skill in oral and written communication.

Guidelines:

1. City codes and ordinances, state laws and regulations.
2. Administrative rules as set forth by the Judge.
3. Guidelines require judgment, selection, and interpretation in application.

Complexity:

The work consists of varied duties related to both the Sedalia municipal court and the finance department. The number of guidelines and steps to be followed contributes to the complexity of the work.

Principal Working Relationships:

1. Co-workers, judges, lawyers, defendants, probation officers, military agencies, general public and other city employees.

Purpose of Contacts:

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

Supervisory and Management Responsibility:

None.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is typically performed while sitting at a desk or table with intermittent standing or stooping. Some reaching and bending may be required. The employee occasionally lifts light and heavy objects, and may be required to distinguish between shades of color.

Work Environment:

The work is mostly sedentary and typically is performed in an office. Work may involve prolonged use of the telephone and personal computer.

CITY OF SEDALIA, MISSOURI

Job Description



Job Title:	PT Clerical Assistant		
Department:	Finance		
Supervisor:	Finance Supervision Structure		
Date:	February 2012	Position No.	FIN/5
FLSA Status:	Non-Exempt	Random Substance Testing:	N

Job Scope:

This position is responsible for collecting fines and maintaining court records for the Sedalia Municipal Court as well as assisting in administrative support to the Finance Department.

Major Duties:

1. Prepares dockets; gathers case files and documents for court sessions.
2. Prepares tickets, summonses, and arrest warrants.
3. Records case dispositions.
4. Collects monies for court fines and citations; issues receipts.
5. Balances cash drawer; posts payments; prepares bank deposits.
6. Writes codes on traffic tickets; enters data from tickets and complaint forms into computer.
7. Files docket sheets and court paperwork.
8. Answers questions pertaining to court procedures and fines.
9. Prepares the court workbook: prints docket, highlights defendant names and cash bond amount, matches paperwork to workbook entries, and records pertinent information.
10. Assists Judge during court sessions: collects fines, prepares payment agreements, retrieves files and papers, and prepares letters of incarceration.
11. Performs general clerical duties.
12. Accepts restitution payments; records and disburses payments via certified mail.
13. Conducts background checks for government agencies and for military.

14. Processes mail.
15. Performs other related duties as assigned.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar or related to the position.

Minimum Qualifications:

1. High School diploma or GED
2. 2 years computer experience preferred
3. Ability to be bonded
4. Missouri driver's license

Necessary Knowledge, Skills, and Abilities:

1. Knowledge of basic accounting and mathematics.
2. Skill in maintaining files and records.
3. Skill in operating standard office equipment.
4. Skill in operating a computer and various software programs.
5. Skill in data entry.
6. Skill in dealing with the public.
7. Skill in oral and written communication.

Guidelines:

1. City codes and ordinances, state laws and regulations.
2. Rules set by the Judge.
3. Guidelines require judgment, selection, and interpretation in application.

Complexity:

The work consists of varied duties related to maintaining court dockets and records for the Sedalia Municipal Court. The number of guidelines and steps to be followed contributes to the complexity of the work.

Principal Working Relationships:

1. Co-workers, law enforcement officers, judges, lawyers, defendants, Police Department personnel, probation officers, military agencies, and the general public, other city employees.

Purpose of Contacts:

Contacts are typically to give or exchange information, provide services, resolve problems, motivate or influence persons, and clarify, justify, defend, negotiate, or settle matters.

Supervisory and Management Responsibility:

None.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The work is typically performed while sitting at a desk or table with intermittent standing or stooping. Some reaching and bending may be required. The employee occasionally lifts light and heavy objects, and may be required to distinguish between shades of color.

Work Environment:

The work is mostly sedentary and typically is performed in an office. Work may involve prolonged use of the telephone and personal computer.

RESOLUTION _____

A RESOLUTION OF THE CITY COUNCIL OF SEDALIA, MISSOURI OF INTENT TO PARTICIPATE IN NATURAL HAZARD MITIGATION AND TO WORK TOWARD BECOMING A SAFER COMMUNITY.

WHEREAS, the City of Sedalia recognizes that no community is immune from natural hazards whether it be tornado/severe thunderstorms, flood, severe winter weather, drought, heat-wave, earthquake, dam failure, or wildfire, and recognizes the importance of enhancing its ability to withstand natural hazards as well as the importance of reducing the human suffering, property damage, interruption of public services and economic losses caused by those hazards; and

WHEREAS, the City of Sedalia may have previously pursued measures such as building codes, fire codes, floodplain management regulations, zoning ordinance, and storm-water management regulations to minimize the impact of natural hazards; and

WHEREAS, the Federal Emergency Management Agency and the Missouri State Emergency Management Agency have developed a natural hazard mitigation program that assists communities in their efforts to become Disaster-Resistant Communities which are sustainable communities after a natural disaster that focus, not just on disaster relief, but also on recovery and reconstruction that brings the community to at least pre-disaster conditions in an accelerated, orderly and preplanned manner; and

WHEREAS, by participation in the Natural Hazards Mitigation program, the City of Sedalia will be eligible to apply for post-disaster mitigation funds; and

WHEREAS, the City of Sedalia desires to commit to working with government partners and community partners to implement the natural hazards mitigation plan; and

WHEREAS, the City of Sedalia will implement pertinent precepts of the mitigation plan by incorporation into other community plans and mechanisms where appropriate; and

WHEREAS, the City of Sedalia will participate in the evaluation and review of the plan after a disaster as well as complete the mandated five-year update of the plan submitted to the Missouri State Emergency Management Agency and the Federal Emergency Management Agency for review and approval.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEDALIA, MISSOURI as follows:

Section 1. The City Council of the City of Sedalia, Missouri hereby adopts the Pettis County Multi-Junsdictional Natural Hazard Mitigation Plan attached hereto for the purpose of building a safer community by reducing natural hazard vulnerability.

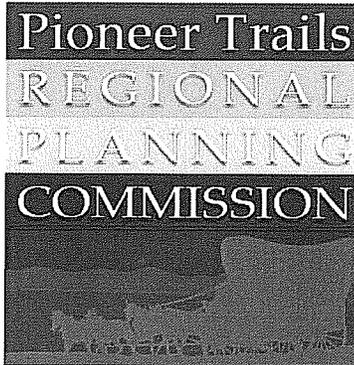
Section 2. This resolution shall be in full force and effect from and after its passage and approval.

PASSED by the Council of the City of Sedalia, Missouri this 1st day of October, 2012.

Presiding Officer of the Council

ATTEST:

Arlene Silvey, MRCC
City Clerk



*The Local Governments of
Johnson, Lafayette, Pettis &
Saline counties*

802 S. Gordon St., Room 102
P.O. Box 123
Concordia, MO 64020

(660) 463-7934 phone
(660) 463-7944 fax

ROD LINDEMANN
CHAIR

DESTRY HOUGH
VICE CHAIR

NORVELLE BROWN
SECRETARY/TREASURER

JO ANN ALPERT
TRACY BRANTNER

TARA BREWER

DONNA BROWN

BRENDA BRYAN

MARSHA CORBIN

TRACY DYER

GARY EDWARDS

GENE FANGMANN

DAVID FURNELL

PAULA HERTWIG HOPKINS

C. W. JOHNSON

JASON KEMPTON

JOE KITE

TAMMY LONG

MICKEY PAUL

ALLAN ROHRBACH

GREG SWIFT

TERRY THOMPSON

DAWSON HEATHMAN (ex officio)

JON HOLMES (ex officio)

To whom it may concern:

This is Rich Buford with Pioneer Trails Regional Planning Commission and I am writing you to inform you that your Pettis County Hazard Mitigation Plan has been approved by SEMA and FEMA and now our last step is to get each jurisdiction to adopt a resolution that they approve of the hazard mitigation.

By adopting this plan it allows your community to apply for a hazard mitigation grant. That is all this does, it does not guarantee you approval, but it does allow you to apply for the grant. Without adoption you will not be able to apply for those mitigation dollars.

Pending adoption the plan is valid for 5 years and comes with no strings. The plan itself is can be found at http://www.gis.trailsrpc.org/Haz_Mit.html this is a large file so be patient. We will be printing a copy for you which will be in a three ring binder for later additions.

If you have any concerns feel free to contact me

Rich Buford
GIS Planner

Phone : (660)463-7934

Email: rich@trailsrpc.org

Pettis County Natural Hazard Mitigation Plan

The following resolution was adopted by City of Sedalia on this day of _____ 2012.

Resolution Number: _____

A RESOLUTION OF INTENT TO PARTICIPATE IN NATURAL HAZARD MITIGATION AND TO WORK TOWARD BECOMING A SAFER COMMUNITY.

WHEREAS, the *City of Sedalia* recognizes that no community is immune from natural hazards whether it be tornado/severe thunderstorms, flood, severe winter weather, drought, heat-wave, earthquake, dam failure, or wildfire, and recognizes the importance of enhancing its ability to withstand natural hazards as well as the importance of reducing the human suffering, property damage, interruption of public services and economic losses caused by those hazards; and

WHEREAS, the *City of Sedalia* may have previously pursued measures such as building codes, fire codes, floodplain management regulations, zoning ordinance, and storm-water management regulations to minimize the impact of natural hazards; and

WHEREAS, the Federal Emergency Management Agency and the Missouri State Emergency Management Agency have developed a natural hazard mitigation program that assists communities in their efforts to become Disaster-Resistant Communities which are sustainable communities after a natural disaster that focus, not just on disaster relief, but also on recovery and reconstruction that brings the community to at least pre-disaster conditions in an accelerated, orderly and preplanned manner; and

WHEREAS, by participation in the Natural Hazards Mitigation program, the *City of Sedalia* will be eligible to apply for post-disaster mitigation funds; and

WHEREAS, the *City of Sedalia* desires to commit to working with government partners and community partners to implement the natural Hazards Mitigation Plan; and

WHEREAS, the *City of Sedalia* will implement pertinent precepts of the mitigation plan by incorporation into other community plans and mechanisms where appropriate; and

WHEREAS, the *City of Sedalia* will participate in the evaluation and review of the Plan after a disaster as well as complete the mandated five-year update of the plan submitted to the Missouri State Emergency Management Agency and the Federal Emergency Management Agency for review and approval;

NOW, THEREFORE, BE IT RESOLVED BY THE *CITY OF SEDALIA* AS FOLLOWS:

The *City of Sedalia* hereby adopts the Pettis County Multi-Junsdictional Natural Hazard Mitigation Plan attached hereto for the purpose of building a safer community by reducing natural hazard vulnerability.

Presiding Official

Date

Secondary Official

Date

Tertiary Official

Date

**City of Sedalia
Department Bills 10-1-2012**

Vendor Name	Invoice Number	Amount
Air Design	2012-0575	\$ 827.00
Airgas USA LLC	9008590036	\$ 8.98
Apac-Missouri Inc	9000166601	\$ 26,107.90
Apac-Missouri Inc	9000166649	\$ 200.07
Apac-Missouri Inc	9000166811	\$ 238.84
Apac-Missouri Inc	9000167046	\$ 73.31
Apac-Missouri Inc	9000167445	\$ 569.40
AT & T	0912A	\$ 168.61
AT & T	0912B	\$ 41.80
Baker Equipment Company	812-129	\$ 147.10
Bill Greer Motors Inc	0912	\$ 36.16
Blue Springs Winwater Co	040543-00	\$ 371.90
Boone Quarries	55282	\$ 205.76
Bound Tree Medical Llc	59585583	\$ 202.50
Champion Brands LLC	385344	\$ 550.50
Champion Brands LLC	430234	\$ 246.80
Charter Communications	0912-11	\$ 237.85
Charter Communications	0912-13	\$ 66.90
Charter Communications	0912-19	\$ 144.39
Charter Communications	0912-MUNI	\$ 119.99
Chester Bros Construction Company	12120872	\$ 19,675.36
Cintas Corp #379	379777101	\$ 541.58
Clark's Tool & Equipment	138848	\$ 24.29
Cooperative Workshops Inc	42998	\$ 5,000.00
Creative Product Sourcing Inc	50988	\$ 1,683.85
Creative Product Sourcing Inc	51053	\$ 119.00
Creative Product Sourcing Inc	51234	\$ 58.50
Creative Product Sourcing Inc	51556	\$ (243.75)
Creative Product Sourcing Inc	51917	\$ (119.00)
D C Battery Inc	065592	\$ 256.00
D C Battery Inc	065612	\$ 192.00
Day Star	506544-000	\$ 37.15
Employee Screening Service Llc	150129	\$ 737.00
Engineering Surveys & Services	ESS048762	\$ 128.00
Enviro-Line Company Inc	0021082	\$ 246.35
Fischer Concrete Service Inc	2607	\$ 772.00
Fischer Concrete Service Inc	2999	\$ 1,712.87
Foley Industries	0463040	\$ 1,548.27
Foremost Promotions	176805	\$ 322.24
Galls LLC	000016310	\$ 224.98

City of Sedalia
Department Bills 10-1-2012

Grainger	871529491	\$	79.10
Hank's Portable Toilets & Septic Tank Clean	0912	\$	250.00
IBT Inc.	5900278	\$	33.53
IBT Inc.	5901284	\$	121.47
Jim's Tire Service Inc	1-65955	\$	402.58
John Evans	0912	\$	174.25
John Evans	0912A	\$	71.78
Jwc Environmental LLC	48645	\$	1,124.43
KCP&L	0912-24C	\$	92.75
KCP&L	0912-61C	\$	1,080.41
Key Hydraulics	12-25143	\$	113.08
Key Hydraulics	12-25244	\$	1,415.73
Lawson Products Inc	9301100606	\$	169.57
Lea's Truck Service Llc	4624PX	\$	5.38
Leon Uniform Co Inc	277159	\$	218.95
Lubrication Engineers Inc	204040	\$	317.20
Mailfinance	H3535133	\$	360.00
Main Street Logo	210752	\$	20.00
Main Street Logo	210759	\$	50.00
Oceanquip LLC	12-263	\$	137.59
Olsson Associates	178877	\$	10,260.00
O'Reilly Automotive Inc.	123462	\$	48.44
O'Reilly Automotive Inc.	124228	\$	57.90
Otten Small Engine Service	94644	\$	32.00
Phillips Auto Electric Inc	0912	\$	316.98
Poort Excavating Llc	4791	\$	1,050.00
Printlynx	97300	\$	145.07
Public Agency Training Council	157296	\$	425.00
Quicksilver Water	678130	\$	32.25
R. A. Doran & Associates	194093	\$	650.00
Rac-Jac Properties	0912-12	\$	15.00
Rac-Jac Properties	0912-13	\$	321.11
Rick Zumwalt	0912	\$	107.30
Schilby's Auto Service	26153	\$	293.42
Schultz Wrecking Service	0912	\$	3,200.00
Schultz Wrecking Service	0912A	\$	4,950.00
Sedalia Rental & Supply	138105	\$	94.50
Sedalia Rental & Supply	138168	\$	170.00
Smith Paper & Janitor Supply	543227	\$	59.35
Smith Paper & Janitor Supply	543641	\$	22.50
Smith Paper & Janitor Supply	544108	\$	46.80
Smith Paper & Janitor Supply	544112	\$	67.86

City of Sedalia
Department Bills 10-1-2012

Smith Paper & Janitor Supply	544156	\$	48.75
Smith Paper & Janitor Supply	544159	\$	120.57
Smith Signs	7261	\$	200.00
Staples Business Advantage	3181659205	\$	416.92
Staples Business Advantage	3182033989	\$	44.00
Staples Business Advantage	3182033990	\$	1.78
State Fair Community College	COS20120924	\$	295.00
TG Technical Services Llc	5072	\$	322.13
The Sedalia Area Chamber Of Commerce	0912	\$	8.00
The Sedalia Area Chamber Of Commerce	0912A	\$	8.00
The Sedalia Area Chamber Of Commerce	0912B	\$	8.00
Tire Centers Llc	6500121758	\$	1,573.25
Tire Centers Llc	6500122084	\$	353.09
Trans-Central Suppliers Inc	0213802-IN	\$	24.55
United Rotary Brush Corp	C1134873	\$	263.74
Usa Bluebook	768054	\$	181.05
Viebrock Sales LLC	16094	\$	182.28
Total Invoices To Be Paid		\$	<u>96,136.84</u>